



1. The Park shall only be let for car boot sales to local charities, volunteer-led, and/or non profit making organisations, in the area covered by the Bedale & Villages Community Forum as identified on the map overleaf and at the discretion of the Bedale Town Council. Each year's car boot sale dates shall be decided by a random draw conducted before or during January's Town Council meeting. Independent organisations based within Bedale Town Council boundaries will be afforded first priority in the draw, with any spaces left after taking these organisations into account drawn from (a) organisations elsewhere in the BVCF area and (b) Bedale-based branches of regional/national organisations. Admission to the draw, prioritisation, and allocation of dates is at the absolute discretion of Bedale Town Council.
2. The hire charge is £150, and shall be paid at least three months in advance of the date of the car boot sale. Where the car boot sale draw has taken place within the three-month period, payment is expected immediately.
3. The Park shall be open from 6.00am on the day of the sale. The Hirer must collect the gate key, receipt books, litter pickers and high visibility waistcoats from the Council office (Room 13, Bedale Hall) between 9.30am-12.30pm on the Thursday morning prior to the sale. Sockjohn Promotions and the Hirer shall be responsible for the opening of the Park gate alongside the golf club entrance at the specified time on the morning of the sale. On completion of the car boot sale the gate shall be locked by the Hirer at or before 2pm and the key together with receipt books, high visibility jackets and any other materials provided, returned to the Council office the following Tuesday between 9.30am-12.30pm.
4. The Hirer shall be responsible for the cleaning and tidying of the park at the end of the sale and ensuring all vehicles have left the site. All rubbish must be bagged and placed in the wheelie bins provided for commercial waste. Waste materials should not be left outside the wheelie bins provided; such waste must be taken away by the Hirer. Failure to do so will render the Hirer liable to be charged the cost to the council of such cleaning and tidying.
5. A deposit of £50, in the form of a cheque made payable to Bedale Town Council, must be left with the Clerk / Assistant Clerk on collection of the park keys and receipt books. The deposit will be returned to the Hirer following a satisfactory inspection of the bin compound and the park. If it is deemed by the Clerk that the park has been left in an unsatisfactory condition, the cost of any additional clean-up operation will be taken from this deposit.
6. Sockjohn Promotions and the Hirer are responsible for the control of behaviour of all sellers occupying the park at the time of the sale.
7. It is the responsibility of the Hirer to have public liability insurance covering the duration of the car boot sale and confirmation of insurance cover must be provided in advance to the Town Council. Representatives of the Hirer must also be on site at all times during the sale and wear the high visibility waistcoats provided. A minimum of two Hirer representatives must be available from 5.45am to take gate receipts, and to clear the park and lock the gates at the conclusion of the sale.

**BEDALE TOWN COUNCIL**

Nick Reed, Town Clerk

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# CONDITIONS

8. The Hirer may not charge admission to the Park for buyers, but may take a bucket collection or similar during the sale. Please note that collections can only take place within the Park boundaries and/or car park, and not on North End or any other public road or pavement.
9. It is the responsibility of the Sockjohn Promotions and the Hirer to report anything untoward occurring during the course of the car boot sale, either to the Police or North Yorkshire Council Trading Standards. The Police non-emergency contact number is 101, and the Trading Standards out-of-hours number is 0845 200 8641.
10. The only catering permitted will be that arranged by the Bedale Town Council – usually a food truck and ice cream van. No other provision of refreshments for immediate consumption – either by the Hirer or by sellers - is to be allowed on the site.
11. Each Hirer shall normally be allowed only one car boot sale per year.
12. Charges to traders are £10 per car, and £15 per van or any vehicle with a trailer. The collection of car boot charges shall be the sole responsibility of the Hirer.

***\*The Town Council has contracted Sockjohn Promotions to supervise each car boot sale with the assistance of the Hirer. This in no way abdicates the hiring organisation from its responsibilities as set out in this document.***

The area covered by the Bedale & Villages Community Forum

