



**MINUTES OF THE MEETING HELD ON MONDAY  
14<sup>th</sup> MAY 2018**

**Present**

Councillor A Hallett (Mayor)  
Councillor M Young (Deputy Mayor)  
Councillor M Barningham  
Councillor A Coates  
Councillor M Evitt  
Councillor C McGill  
Councillor C Mollard  
Councillor J Noone  
C Hart (Town Clerk)  
J A Cockburn (Assistant to the Clerk)

**065.2018**

**Apologies**

No apologies were received.

**066.2018**

To receive **Declarations of Interest** in items on the agenda:  
None received.

**067.2018**

To approve the **minutes** of the meeting held on the 9th April 2018:

The minutes of the ordinary meeting held on **9<sup>th</sup> April 2018** were **approved** and signed to be correct.

**068.2018**

**Police Matters**

a) Report from Police representative.

A representative from North Yorkshire Police presented a report with updated crime figures. Figures for Bedale have increased by 13 from 17 to 30 reported crimes compared to the same period last year.

Arson & Damage up from 2 to 5 (+150%), Burglaries up from 1 to 2 (+100%), Theft up from 4 to 5 (+25%), Vehicle Offences up from 0 to 2 (+200%), Violence up from 5 to 14 (+180%) whilst Shoplifting was down from 3 to 1 (-66%) and all other crimes down from 2 to 1 (-50%).

PCSO Heather Macpherson also informed Council of a conviction in April 2018 at Northallerton Magistrates Court, of a man from Durham for hare coursing on land at Well.

**069.2018**

**Hambleton Vibrant Market Towns** – to hear from David McKnight: Mr McKnight gave an update on what had happened so far with the Hambleton Vibrant Market Towns project. He said that regular reports on projects in Market towns in the district are circulated to Councils. Digital engagement of businesses with its customers is

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patchy and needs improvement. Mr McKnight said that his team would be offering businesses a free assessment to assist them to improve their offering and that this would be confidential. He stressed the need of businesses to communicate with a wider audience and said that his team would produce a promotional plan for Bedale. The aim was to improve the visitor experience in Bedale and encourage more business to the town. He commented that the spring clean in Bedale had been a huge success and that visitors made comment how clean and tidy Bedale was. Bedale was also getting a good reputation for hosting successful events i.e. TdY, Christmas market, Autumn Fair. He said that Bedale had predominantly independent businesses which were what visitors liked and also that Bedale had a high proportion of leisure business i.e. cafes and pubs and we need to capitalise on this fact. He was impressed how groups in Bedale worked together to make events successful i.e. Bedale Town Council, Community Forum, Brand Bedale. Mr McKnight said that online reviews showed that 68% of people would pay more for quality service and 77% of people would be willing to leave a review if asked. Bedale and Easingwold consistently get the highest level of satisfaction from customers in online surveys. He finished by saying that Bedale was doing well and thanked Bedale Town Council for all their support.

Councillor Hallett asked where the data was taken from. Mr McKnight said that the figures were taken from Trip Advisor as they held the most data.

Councillor Barningham asked if there was a footfall counter. Mr McKnight said this was already in place and would send this data to Council, he added that this would become more useful going forward.

Councillor Noone thanked Hambleton District Council for their hard work and the funding provided especially for the Tour de Yorkshire.

Councillor Young said that the Council would like to have new Twinning signs throughout Bedale in the future.

**070.2018**

**Audit - to**

- a) Report from the Internal Auditor – to receive  
The Clerk read out a summary of the auditor's report. There was a recommendation that the Bonfire money should all go through the Council Bank Account.
- b) Reconciliation of all accounts – to approve  
The Council **resolved** to **approve** the reconciliation of all accounts.
- c) Annual Summary of Payments and Receipts – to approve  
The Council **resolved** to **approve** the Annual Summary of Payments and Receipts
- d) Annual Governance Statement (Section1 – Annual Governance Statement 2017-18 of the Annual Return AGAR) – to approve by

resolution

The Council **resolved** to **approve** the Annual Governance Statement.

- e) Accounting Statements (Section 2 – Accounting statements 2017-18 of the Annual Return AGAR) – to be considered by the members meeting as a whole, to approve by resolution and to ensure they are signed and dated by the person presiding at the meeting at which the approval is given

The Council **resolved** to **approve** the Accounting Statements.

**071.2018**

**Administration**

- a) **Office Cupboard** – to consider the purchase of a replacement cupboard at a cost of £150.

The Council **resolved** to **approve** the purchase of a replacement cupboard at a cost of £150.

- b) **National Joint Council for Local Government Services 2018-19 National Salary Award** – to consider adopting

The Council **resolved** to **approve** the 2018-19 NJC National Salary Award for its employees.

**072.2018**

**Bridge Street Car Park Public Toilets** – to consider undertaking a “deep-clean” of the toilet building at a cost of £650 (last done April 2016)

The Council **resolved** to **approve** the cost of £650 to undertake a “deep clean” of Bridge Street toilets.

**073.2018**

**Bedale Car Boot Sale**

- a) **Co-operation with Bedale Hall Users** – to consider if further guidance might be helpful regarding the use of Bedale Hall car park on Car Boot Sale Saturdays.

There had been a recent Craft Fair at Bedale Hall on a Saturday at the same time as the Car Boot Sale. The organisers of the event had allowed a food trailer onto the Bedale Hall car park which meant that the sole caterer for the CBS lost business which he was not happy about. Council agreed that there should be no caterers on the car park at the same time as the CBS. Councillor M Barningham said he would speak to the Hall Manager and raise the issue at the next Bedale Hall Management meeting on 22<sup>nd</sup> May 2018. The Clerk would speak with the CBS caterer to reassure him that the Council were dealing with the situation.

- b) **Tour de Yorkshire Car Boot Sale** – to consider which charity should benefit from the bucket collection

Councillor C Mollard informed Council that £162 had been raised with the bucket collection at the Car Boot Sale. The Council **resolved** to **approve** that the monies raised should be deposited into Council funds and “earmarked” to be used to support local charities in future.

**074.2018 a) Twinning with Azay-sur-Cher**

Councillor M Young informed Council that a delegation from Bedale visited Azay sur Cher in France in April where a formal ceremony was held to sign the Twinning declaration between the two towns. The group had been made very welcome in France was met with huge enthusiasm from everyone in Azay sur Cher resulting in the visit being a huge success. Bedale Twinning Association is planning to host a French delegation in October. In order to raise funds to host this event the Twinning Association is holding a "French Evening" on 5<sup>th</sup> June to encourage more members to join the group (each to pay a small membership fee).

**Bedale Tuesday Market – new traders**

The Clerk gave an update on recent changes to traders on the Tuesday market. There were now 12 regular traders in Bedale and

- b) Councillor C Mollard was still contacting others to attract new traders. Councillor A Hallett thanked Councillor C Mollard for her efforts to improve Bedale market.

**Bridge Street Car Park Public Toilets – refurbishment**

20:58pm – Councillor C Mollard left the room.

The Clerk informed Council that since the coin operated doors

- c) had been fitted the takings had been £277.

**Tree Survey – results**

The Clerk confirmed that further testing of four trees had been completed and that more work was required on one Cherry tree by Bedale Beck.

- d) 21:01pm – Councillor C Mollard returned to the meeting.

The Clerk informed Council that the tree work required was within the current grounds maintenance contract and he would contact the contractor.

**General Data Protection Regulations – Data Protection Officer**

The Clerk gave an update. It was expected that there would not be a requirement for Town and Parish Councils to appoint a DPO, a decision would be made by the government before 25<sup>th</sup> May 2018.

- e) **Bedale Park Play Area – repairs**

The Clerk informed Council that the multi-play equipment in

Bedale Park had been repaired. Repairs were required to the

- f) small slide in the older children's section and he would instruct the grounds maintenance contractor to carry this out as soon as possible.

**Councillor – vacancy**

The vacancy was to proceed to co-option and the Clerk would advertise the vacancy immediately with a closing date of 30<sup>th</sup>

- g) June. The co-option of a new Councillor would be included in the July Agenda.

**Clerk – vacancy**

The Clerk's vacancy was to be advertised on the Council website, Yorkshire Local Councils Association website and in the Darlington

- h) and Stockton Times  
**Posts and Chains, Wycar Green** – to consider if these require painting  
The Clerk would obtain quotes for painting and bring back to a future Council meeting.
- i) **Bedale Park Toilets** – to consider if these require painting  
The Clerk would obtain quotes for painting and bring back to a future Council meeting.
- j) **Bench on Sussex Street Village Green** – to consider refurbishment/ replacement  
The Council **resolved** to **approve** to the purchase of a new bench at a cost of around £500 plus £120 to install.
- k)

**075.2018**

**Reports of previous month's meetings etc.** - to hear from Town/District/County Councillors on any meetings attended or other information of interest to the Town Council

**Councillor A Coates** – had visited Azay sur Cher, attended a Twinning meeting, Scouts and Guides St George's Day parade, farewell gathering at Chantry Hall for Revd Ian Robinson, an employment group meeting, the Annual Parish meeting and Bedale and Villages Community Forum meeting.

**Councillor J Noone** – had attended the Hambleton Business Forum, MAD grant panel, Aiskew and Leeming Bar Parish Council meeting and the Annual Parish meeting.

**Councillor M Young** - had attended a Twinning meeting, visited Azay sur Cher, attended the Burial Board meeting, the Tour de Yorkshire event in Bedale, an Employment Group meeting, a meeting regarding flood defences and the farewell gathering for Revd Ian Robinson.

**Councillor C Mollard** – had attended an RAF Leeming Illumination Parade, visited Azay sur Cher, a Twinning meeting, the Burial Board meeting, the YLCA Joint Executive Board meeting, the Scouts and Guides St Georges Day Parade, Richmond Town Council "Freedom of the Town" for Catterick Garrison, a farewell service for Revd Ian Robinson, the Tour de Yorkshire event in Bedale Park, the Annual Parish meeting, a Bedale and Villages Community Forum meeting, the Saving Yorkshires Dogs show and an Employment Group meeting.

21:27pm – Councillor M Young left the meeting

**Councillor M Evitt** – had attended the farewell to Revd Ian Robinson service, the Tour de Yorkshire event and the Western Front Association meeting.

**Councillor M Barningham** – had attended the Bedale and Community Forum meeting, the Tour de Yorkshire event, the Annual Parish meeting and the MAD Grant panel.

21:29pm – Councillor M Young returned to the meeting

**Councillor C McGill** – had attended the Annual Parish meeting and the Bedale and Villages Community Forum meeting.

**Councillor A Halleff** – had visited Azay sur Cher, attended a

Twinning meeting, the Burial Board meeting, the annual Parish meeting, the farewell service for Revd Ian Robinson, the Scouts and Guides St Georges Day service, the Bedale and Villages community Forum meeting, the RAF Leeming Illumination Parade and the Tour de Yorkshire event.

**076.2018**

**Correspondence** (background papers provided)

Item 2 – Art Exhibition by Bedale Art Group, Councillor A Hallett was to attend.

Additional Correspondence, Item 32 – John Murphy, Fairground wanting to bring his Fair onto Bedale Park on 9/10<sup>th</sup> June or 16/17<sup>th</sup> June. Council discussed that because the 16-17<sup>th</sup> June was the Scout and Guide Festival they did not want a Fairground at the same time. The Clerk would contact John Murphy to confirm that 9/10<sup>th</sup> June would be available to him.

**077.2018**

**Planning** (background papers provided)

**Hambleton District Council**

**Ref: 17/02498/MRC**

**Proposal:** Modification/removal of conditions attached to Planning Consent 2/0/011/0125D – Increase cover numbers from approved 28 to 40. Extend opening hours to 11pm on any day. Hot food takeaway service or pre-order for collection until 6pm.

**Location:** The hummingbird Café 34 Market Place Bedale North Yorkshire

**Applicant:** The Hummingbird Cafe

**APPROVED**

**Hambleton District Council**

**Ref: 18/00321/FUL**

**Proposal:** Construction of an agricultural building for the storage of agricultural machinery and baled hay to replace an existing shipping container

**Location:** Land to the South of 33A Ash Tree Close Bedale North Yorkshire

**Applicant:** Mr M Teale

**APPROVED**

**078.2018**

**Finance**

a) **Receipts and Payments and Monthly Reconciliation**

Council **resolved** to **accept** the bank reconciliation as at 30<sup>th</sup> April 2018, the cashbook balance standing at £84,446.03 and to accept receipts of £ 37,065.78 and payments of £38,639.79 for the period from 1st April to 14<sup>th</sup> May 2018.

- 079.2018**      **To resolve to exclude the press and the public due to the confidential or prejudicial nature of the following agenda items:**  
All members of the public had vacated the meeting room by this time.
- 080.2018**      **Maintenance of Bedale Park Fence (PRIVATE ITEM)** – To consider the increased cost of this work.  
Council **resolved** to **accept** the increase in costs for the painting of the Park fence.  
As there was no further business the Chair closed the meeting at 21:55pm.