



**MINUTES OF THE MEETING HELD ON MONDAY
9th APRIL 2018**

Present

Councillor C Mollard (Mayor)
Councillor C Pointon
Councillor M Barningham
Councillor A Coates
Councillor M Evitt
Councillor A Hallett
Councillor J Noone
Councillor M Young
C Hart (Town Clerk)

049.2018

Apologies

Apologies were received from Councillor C McGill.

050.2018

To receive **Declarations of Interest** in items on the agenda:
Declarations of interest were received from Councillors M Barningham, J Noone, A Hallett and A Coates for item 7f.

051.2018

To approve the **minutes** of the meeting held on the 12th March 2018:

The minutes of the ordinary meeting held on **12th March 2018** were **approved** and signed to be correct.

052.2018

Police Matters

- a) Report from Police representative.
A representative from North Yorkshire Police presented a report with updated crime figures. The report is attached.

053.2018

Annual Policy Review – to consider and re-approve the following:

- a) **Standing Orders**
b) **Financial Regulations**
c) **Risk Management Policy and Risk Assessments**

The policies were reviewed and there were no new changes made. The Council **resolved** to **approve** all documents.

054.2018

Bedale Tuesday Market

- a) To re-assess the charges for electricity to market traders:
An increase in the charges made for electricity to **£12/week** for the fish stall and **£3/week** for smaller traders to cover the rise in cost of electricity was proposed. The Council resolved to **approve** the **increase** in charges.

- b) To approve the purchase of receipt books at a cost of £100:
The Council resolved to **approve** the expenditure.
Councillor Mollard reported to the Council that she had been writing to bus companies that bring coach tours to the Yorkshire Dales to try to encourage them to make Bedale a stopping point for visitors to enjoy the town, and to visit the town's, museum, park, shops and cafes. She had also spoken with market traders in Northallerton again, hoping to encourage them to stand on Bedale Tuesday market.

055.2018

Updates

- a) **Tour de Yorkshire 2018:**

Councillor Noone confirmed that barriers would be used to protect the crowds and the cyclists at White Bear Corner. He was also in the process of sorting out the banner that was to be hung across the front of Bedale Hall. The Clerk reported that North Yorkshire Highways had agreed to a parking suspension between 12:00pm and 3:00pm on the day of the race for the North Yorkshire cobbles in the Market Place. Highways were also going to cone off the verges from the Market Place to beyond the roundabout. He also confirmed that the additional toilets had been hired and that 200 cones had been ordered and confirmed. The Assistant to the Clerk had produced flyers for both the Car Boot Sale Sellers and for those visiting the sale and parking in Bedale Park, letting them know when the event was happening and the impact that the race road closure was to have on the access arrangements to Bedale Park. The Clerk also presented a draft emergency evacuation plan for the Car Boot Sale. Councillor Mollard confirmed that she had spoken with Braithwaites Nursery who were going to provide the flowers for the planters around the Market Cross and the flower bed around the Band Stand.

- b) **Annual Parish Meeting:**

The Clerk informed the meeting that the 4 organisations that had been asked to speak at the meeting had agreed to provide speakers. All Councillors agreed to be responsible for supplying light refreshments and for washing up after the event.

- c) **Bridge Street Car Park Public Toilets:**

The Clerk confirmed that the majority of the building work on the toilets had been completed and that the new coin-operated entrance doors had been fitted. These were already in operation and were set to open at 6:00am and to lock again at 6:00pm. The painting work was still to be done as was the installation of the new Wallgate handwash units.

- d) **Making A Difference (MAD) Grant Application:**

Councillor McGill had completed the grant application to cover the costs of the purchase of a defibrillator for the telephone box in the Market Place outside the Post Office.

- e) **Public Footpath** – Masham Road to Calvert Way:
The Clerk reported that the tarmac surface on this footpath had been laid. Councillors were very pleased with the finished results.
- f) **Bedale Hall** – Transfer of Lease:
The Clerk reported that the process was taking a very long time. The solicitors had given a new fee estimate that the Council had considered in a previous meeting however the solicitors still needed to receive confirmation from Aiskew with Leeming Bar Parish Council that they were happy to pay their part of the increased fee.
- g) **General Data Protection Regulations:**
The Clerk reported that he had completed a data audit for the Council and had shared this with Councillors McGill and Barningham. The next stage was for him to look at privacy notices which he planned to do in May. The Clerk also confirmed that he planned to undertake the GDPR training arranged by the Yorkshire Local Councils Association that was taking place in April and May. Councillor Barningham said that he thought that the Clerk should be thanked for the significant amount of work that he had undertaken in producing the audit document and for the clear and helpful way in which he had presented it.
- h) **Safety Assessment of Trees:**
The Clerk reported that he had spoken with the arboriculturalist from North Yorkshire County Council as directed by the Council. North Yorkshire were not able to undertake the imaging of the trees that had been requested and so BHA trees had been asked to do the work as had been agreed in March's meeting.
- 056.2018 Reports of previous month's meetings etc.** - to hear from Town/District/County Councillors on any meetings attended or other information of interest to the Town Council
- Councillor C Mollard** – had attended the Bedale and Villages Community Forum meeting, Burial Board meetings and the Annual Staff Review
- Councillor C Pointon** – had attended the Burial Board meetings
- Councillor A Coates** – had attended a Brand Bedale meeting an Art Work meeting, a Bedale Hall meeting, the Annual Staff Review and a Bedale Festival meeting.
- Councillor J Noone** – had attended the Art Work meeting, a Bedale Hall meeting and the Hambleton District Council Community Awards prize giving event.
- Councillor M Young** - had attended Burial Board meetings and the Annual Staff Review. He reported that the Burial Board was now seeking a new Clerk following the retirement of Dianne Hullah.
- Councillor M Evitt** – had attended the Bedale Community Library Trustees meeting. The Library was planned to be reconfigured and was to be closed for a few days later in the year to allow this to take place.

Councillor M Barningham – had attended a Bedale and Villages Community Forum meeting and the Hambleton District Council Community Awards prize giving event. He reported that it was very pleasing to see both the Bedale Meals on Wheels project and the Bedale Community Minibus be recognised.

Councillor A Hallett – had attended the Burial Board meetings, a Bedale Hall meeting and a Bedale Litter Busters litter pick.

057.2018

Correspondence (background papers provided)

The Clerk read out the list of correspondence received and sent.

Item 13 (Community Right to Bid: Masham Road Allotments): The Clerk was asked to respond to Hambleton District Council confirming that the Town Council had no interest in or resources to purchase the land next to the Masham Road Allotments.

058.2018

Planning

Hambleton District Council

Ref: 18/00517/FUL

Proposal: Construction of a Shed

Location: 43 Ash Tree Close, Bedale, North Yorkshire

APPROVED

059.2018

Finance

a) **List of Direct Debits** - To authorise the list of current payments:

The list of direct debit payments was **approved**

b) **Asset Register** – to review and approve:

The Asset Register was **approved**

Councillor Pointon left the room at 8:14pm and returned at 8:16pm

060.2018

To resolve to exclude the press and the public due to the confidential or prejudicial nature of the following agenda items:

All members of the public had vacated the meeting room by this time.

061.2018

Community Awards – To consider the nominations and to decide on the recipients of this year's community awards. (PRIVATE ITEM):
The Council considered the 5 nominations that had been received for the award and resolved to make only one award this year and to make this to the individual who had received the most nominations. The recipient was to be announced at the Annual Parish meeting that was to take place on Tuesday 8th May 2018.

062.2018

Website Contract Renewal – to consider renewing the contract for support of the current Bedale Town Council website (PRIVATE ITEM):

The Council **resolved** to renew the contract with WJPS.

063.2018

Clerk & Assistant to the Clerk's Annual Review – to consider the recommendations of the Employment Committee (PRIVATE ITEM):
The Employment Committee reported that both the Clerk and the Assistant to the Clerk had received very positive annual reviews and proposed that both Clerks be awarded an annual increment

to their salaries. The Council resolved to **approve** the recommendations of the Employment Group.

064.2018

Tour de Yorkshire 2018– to appoint companies to provide A Large Display Screen for the event (PRIVATE ITEM).

The Council **resolved** to accept the tender from for the provision of a display screen for the event from Media Displays Ltd for a 20 sq metre screen.

Councillors were also keen that the Council was seen to be **supporting the event financially**. It was therefore proposed that the Council made a **budget** of up to **£2000** available to put towards the costs of hosting the event. This was **agreed** and was to be ratified when the final costings for the event were approved.

As there was no further business the Chair closed the meeting at 20:55pm.