

**MINUTES OF THE MEETING HELD ON MONDAY 12<sup>th</sup>  
FEBRUARY 2018**

**Present**

Councillor C Mollard (Mayor)  
Councillor M Barningham  
Councillor A Coates  
Councillor M Evitt  
Councillor A Hallett  
Councillor C McGill  
Councillor J Noone  
Councillor C Pointon  
Councillor M Young

C Hart (Town Clerk)  
J Cockburn (Assistant to the Clerk)

**017.2018**

**Apologies**

Apologies were received from Councillor A Carr due to illness.

**018.2018**

To receive **Declarations of Interest** in items on the agenda  
Declarations of interest were received for item 7a from  
Councillors M Barningham, J Noone, A Hallett and A Coates. Also  
for planning items 18/00016/FUL from Councillor M Barningham  
and 17/02169/FUL from Councillor M Young.

**019.2018**

To approve the **minutes** of the meeting held on the 15th January  
2018.

The minutes of the ordinary meeting held on **15<sup>th</sup> January 2018**  
were **approved** and signed to be correct subject to an  
amendment of item 010.2018 stating Councillor Carr had  
attended a Scout and Guide Festival meeting when she had  
not.

**020.2018**

**Police Matters**

- a) Report from Police representative.  
There was no representative from the North Yorkshire Police available to attend the meeting. The Clerk read out an email from Sergeant Perrin and presented the monthly report from the Police.
- b) Response from N Y Police to questions raised.  
Sergeant Perrin had responded to the Clerk's questions and said that although the crime figures had raised slightly that Burglary, Violence and Public Order offences had actually reduced. He stated that Bedale Town crime figures were lower now than 6 years ago. He also said that "Operation Kingfisher" had no impact on the policing in Bedale as the station was now fully staffed. He confirmed that this operation had been scaled back. He also stated that there would be a shift pattern change in April 2018 which should improve the cover 24/7.  
Sergeant Perrin reassured Bedale Town Council that it was "business as usual" and that PCSO Heather Leas had stepped up to collate the monthly crime figures for our meetings in future.

**021.2018**

**Safety in Icy Conditions** – to consider the provision of additional grit bins in Bedale (£50 initial cost/ £75 annual fee per bin)

The Council **resolved to approve** the expenditure for an additional bin on Queen Anne's Drive.  
Councillor Pointon asked if the Clerk would contact North Yorkshire County Council and ask if they could put signs on each bin advising the public that the grit salt was only for use on Public Highways and not for private use.

**022.2018**

**Tour de Yorkshire 5<sup>th</sup> May 2018** – to consider options for the use of Bedale Park.

The Council **resolved to approve** that the **Car Boot Sale** on the **5<sup>th</sup> May** would be **run by the Council** and proceeds would go towards the cost of hosting the Tour de Yorkshire event in Bedale.  
Councillor Barningham asked the Clerk to check with Sockjohn how much space would be required by the CBS.

Alcohol in Bedale park – Councillor Noone stated that he had a licence for Bedale Hall which covered the sale of alcohol in Bedale Hall and the car park. He had been in touch with the Police who had agreed to people taking their drinks onto the park.

The Council agreed to have catering stalls on the park at the Library entrance to Bedale Hall. The Council was to charge the stallholders £125 each.

There was planned to be music near to Incy Wincy's for which Councillor Noone had a licence in place.

Council **resolved to agree NOT** to have a market on the cobbles. There had been a request for extra weed spraying before the event; the Clerk had arranged this with the contractor for the

end of March.

There was planned to be temporary toilets sited next to the existing toilets in Bedale Park for which Bedale and Villages Community Forum had agreed to pay.

Councillor J Noone informed Council of the costs for hiring a big screen for the event, Councillor C Mollard said at the last TDY meeting the Bedale and Villages Community Forum had stated that they would pay for the screen.

Councillors J Noone and M Barningham agreed to propose at the next Bedale and Villages Community Forum meeting that Bedale Town Council be the lead organisation for the event and all funds should go through the Council.

Councillor C Mollard had reported that she was in discussion with Braithwaite's Nursery regarding flowers for the Market Cross and she would report back at a later meeting.

Councillor J Noone said that they were looking at decorating the roof of the Bandstand with vinyl/ material and would bring back the costings to Council later.

The Council **resolved** to **approve** parking restriction on the cobbles from the White Bear to the Church and from Institution to the Post Office with the exception of the disabled bays. The Clerk would request parking cones from Scarborough BC.

#### 023.2018

##### **Administration**

- a) **Appointment of an Internal Auditor** – to consider the appointment

The Council **resolved** to **approve** the appointment of Ian Smithson as the internal auditor for 2017/18.

- b) **Internal Controls Monitoring** – to appoint two Councillors to undertake the monitoring process.

The Clerk explained that this would need to be Councillors who were not cheque signatories. Councillors A Hallett and C McGill volunteered to carry out the internal controls monitoring.

- c) **Receipt Books** – to approve the purchase.

The Council **resolved** to **approve** the purchase of new receipt books for the Car Boot Sale at a cost of around £240.

- d) **Office Rent** – to consider the terms of the office hire agreement

The Clerk explained that the previous agreement had come to an end and the rent for the next 5 year had increased by 10% making this £1680 per annum. Bedale Hall Management Committee had agreed to defer this payment for twelve months as it was acknowledged that the precept for 2018/19 had already been set.

The Council **resolved** to **accept** this increase and **agreed** that the Council would prefer to continue with the **5 year agreement**.

#### 024.2018

##### **Policy Review** – to review and consider the Council's:

- a) **Code of Conduct**

The Council **resolved** to **approve** the document.

- b) **Publication Scheme**

- The Council **resolved** to **approve** the document.
- c) **Internal Controls Checklist**  
The Council **resolved** to **approve** the proposed document.
- 025.2018**
- Updates:**
- a) **Bedale Hall Transfer of Lease** – transparency requirements.  
The Clerk explained that the Council standing orders state that in the event of disposal of Council assets that consultation of the electorate was required.  
The Council **resolved** to **approve** to post a notice on the Council Website, Facebook page and town Notice Boards informing the public of the transfer of Bedale Hall lease and asking for any comments.
- b) **Christmas Lights**  
The Clerk explained that some lighting columns belonged to North Yorkshire Highways and some belonged to Hambleton DC. There were also some concrete lighting columns which were scheduled to be changed by Hambleton DC. Also that Bedale Town Council would need to pay for the electric lighting connection to be carried out for the new installations.  
The Clerk was asked to cost the purchase of some (2 or 3) column displays to replace those that had recently broken and to cost an extension of the displays to be added to next year's budget. The Clerk was asked to send a letter to the Bedale and Villages Community Forum requesting a donation towards the cost. The Clerk was to bring all costings to the next meeting for further discussion.
- c) **General Data Protection Regulations(GDPR)**  
Councillor C Mollard informed the Council that Yorkshire Local Councils Association (YLCA) was planning to hold courses tailored to Council's in the near future.

- 026.2018**
- Reports of previous month's meetings etc.** - To hear from Town/District/County Councillors on any meetings attended or other information of interest to the Town Council.
- Councillor C Mollard** – had attended three Tour de Yorkshire meetings, a Y L C A Joint Executive Board meeting, a Freedom of the Town meeting in Richmond for The Rt.Hon. the Baroness Hale of Richmond, two Twinning meetings, a meeting with Peter Cole and Vikki Flowers to discuss "Operation London Bridge", the handover of litter pickers to Bedale Litter Busters group photo shoot and the Northallerton Civic Service.  
The Pateley Bridge Event had been cancelled due to lack of interest.  
Councillor Mollard asked Councillor Pointon if he had attended the Richmondshire and District Community Service as agreed but he said that he had not attended as he had been working.
- Councillor C Pointon** – Although he had not attended any

meetings informed the Council that Bedale Primary School had just received an Ofsted award of "Good" in all areas. The Clerk was asked to send a letter of congratulations to the school from the Council.

**Councillor A Coates** – had attended the Bedale Scouts and Guides Festival meeting, Bedale Hall meeting, two Twinning meetings and the Bedale Litter Busters handover photo shoot.

**Councillor J Noone** – had attended the Bedale Hall Management meeting and two Tour de Yorkshire meetings.

**Councillor M Young** – had attended a Twinning meeting and the Bedale Litter Busters handover photo shoot.

**Councillor M Evitt** – had attended a Tour de Yorkshire meeting, a Twinning meeting and the Bedale Litter Busters handover photo shoot.

**Councillor M Barningham** – had attended the Bedale Hall Management meeting and a Tour de Yorkshire meeting.

**Councillor C McGill** – had attended a Tour de Yorkshire meeting.

**Councillor A Hallett** – had attended a Twinning meeting, he said the group were hoping to generate funds to promote the Twinning and attract more members. He also attended a Tour de Yorkshire meeting and the Bedale Litter Busters handover photo shoot.

**027.2018**

**Correspondence** (background papers provided)

The Clerk read out the list of correspondence received and sent.

**Item 15 Re: Request for Litter Bin on Firby Road, Bedale -**

Councillor Hallett explained that the Bedale Litter busters had collected 60 bags of dog poo around Christmas and a Litter bin would hopefully encourage people to use it. The Clerk had sent a letter of request to Hambleton DC to supply a litter bin on Firby Road which it was hoped would improve the litter situation.

**Item 17, Trees on Burrill Road open space** – The Clerk had received a letter from a resident requesting that the newly planted replacement Silver Birch trees which were close to his garden and could cause a nuisance with their seeds, be removed, planted elsewhere in the town and be replaced with Rowan trees. The letter suggested that the resident would be happy to cover the costs. The Clerk was asked to contact the resident to give consent for this plan so long as the resident pay the associated cost.

**028.2018**

**Planning**

**Hambleton District Council**

**Ref: 17/02619/FUL**

**Proposal:** Siting of a timber shed

**Location:** Bedale Bowls Club, Wycar, Bedale. North Yorkshire

**Applicant:** Bedale Bowling Green Society

**APPROVED**

**Hambleton District Council**

**Ref: 18/00016/FUL**

**Proposal:** Construction of 2 dwelling houses

**Location:** Bancroft 9 Firby Road, Bedale, North Yorkshire

**Applicant:** Penny Home Specialists Ltd

***APPROVED with comment that the Council had concerns over access arrangements and their impact on the amenity of the neighbouring houses***

**Hambleton District Council**

**Ref: 18/00132/FUL**

**Proposal:** Proposed New Floodlighting

**Location:** St Gregory's Church, North End, Bedale. North Yorkshire

**Applicant:** Revd. Ian Robinson

**APPROVED**

**029.2018**

**Finance**

a) **Receipts and Payments**

Council **resolved** to **accept** the bank reconciliation as at 31<sup>st</sup> January 2018, the cashbook balance standing at £66,961.02 and to accept receipts of £816.50 and payments of £8,625.46 for the period from 16<sup>th</sup> January 2018 to 12<sup>th</sup> February 2018.

**030.2018**

**To resolve to exclude the press and the public due to the confidential or prejudicial nature of the following agenda items**

20:53pm – The Council resolved to exclude the public and all members of the public vacated the meeting room.

**031.2018**

**Refurbishment of Bridge Street Car Park Public Toilets** (PRIVATE ITEM) – to consider various quotes for building and joinery work and for the provision of coin-operated lockable entrance doors. Council **resolved** to **approve** to accept the quote tendered from Ian Pybus for both the building work and joinery work at a cost of around £4,445.

Council **resolved** to **approve** the expenditure for replacement coin-operated doors at a cost of around £6000.

**032.2018**

**Planning for Future Civic Events** (PRIVATE ITEM) – to consider the Council's options

The Council **resolved** that in the event of a member of the Royal family succeeding to the throne, the mayor of Bedale would make an official announcement of this fact in accordance with the approved protocol.

There being no further business the meeting closed at 21:10pm.