



**MINUTES OF THE MEETING HELD ON MONDAY  
10<sup>th</sup> APRIL 2017**

**Present**

Councillor C Mollard (Mayor)  
Councillor M Barningham  
Councillor A Coates  
Councillor A Hallett  
Councillor C Pointon  
Councillor A Reid  
Councillor A Wilkinson  
Councillor M Young

C Hart (Town Clerk)

J Cockburn (Assistant to the Clerk)

**052.2017**

**Apologies**

Apologies were received from Councillor Noone

**053.2017**

To receive **Declarations of Interest** in items on the agenda  
No declarations of interest were received.

**054.2017**

To approve the **minutes** of the meeting held on the 13<sup>th</sup> March 2017.

The minutes of the ordinary meeting held on **13<sup>th</sup> March 2017** were **approved** and signed to be correct.

**055.2017**

**Police Matters**

There was no Police representative available to attend the meeting but a Police update was received and distributed. Councillor Barningham pointed out that the percentage increase for violence in Bedale was incorrect. The Council requested more information on staffing levels at Bedale Police Station. The Clerk was asked to contact North Yorkshire Police for information and also request that a representative be invited to a Council meeting to explain the increase in crime figures.

**056.2017**

**Hambleton DC's Vibrant Market Town Project** – to welcome and hear from David McKnight VMT Project Officer about Bedale's place in the project.

Council heard that Mr McKnight had been employed by Hambleton to secure investment to help ensure that Bedale continues to thrive as a Market town. Mr McKnight explained that Bedale meets key visitor's requirements i.e. food and drink offering, shopping, attractions nearby and the ambience of the Market place. There are also places to stay nearby. He

explained that people who stay in the area usually spend three times the amount of day visitors i.e. approximately £70-£80 per head. His ambitions for Bedale was to see uniform street furniture (design unique to Bedale), heritage lighting and signs, flowers in the high street, tables and chairs outside at coffee shops and a litter free Market Place. He invited the Council to have a discussion and advise him what they would like for Bedale.

Mr McKnight said that on the day of the clean-up in town a ton and a half of debris was taken away by the volunteers. There had been lots of positive press coverage following the clean-up. Mr McKnight had arranged for Look North cameras to come to Bedale on Wednesday 12<sup>th</sup> April to film the Ninja Wool Bombers, local knitters trimming up Bedale for Easter, hopefully this would give Bedale some more positive publicity.

Councillor Pointon pointed out that the new car park was the key to Bedale's continued success. It was confirmed that there was a meeting to discuss the project on 25<sup>th</sup> April 2017.

Councillor Barningham asked if part of David's role was to plan for future developments, negotiate funding for the town projects and liaise with third parties to see things to fruition. Mr McKnight confirmed that this was all part of his role.

Mr McKnight concluded that there should be a design statement from Bedale Town Council which would specify to Hambleton DC and North Yorkshire CC the style of street furniture, signs and lighting that they would like for Bedale. This would ensure that as things are replaced they would be replaced in the same style creating a uniform look for the town. He was happy to work with the council to ensure that the town gets what it needs to thrive.

**057.2017**

**Bedale and Villages Community Forum 5 Year Plan** - to consider the proposed plan.

Yvonne Rose as Chair of the Forum gave an outline of the plan and said that the Forum came out of the Renaissance Project. The plan gave a refreshed vision for Bedale town from 2016 – 2020, looking at ways to develop the market place to bring in visitors and therefore money for local businesses. The Forum was looking for Town Council support so that when funding became available she could act swiftly to secure the money.

The Council **resolved** to **agree** to support the plan.

**058.2017**

**Improving the approach to Bedale from the Bypass** – to consider extending the area of grass cut to include the roundabout and verges leading into Bedale at a cost of £35 per cut.

The Clerk had spoken to North Yorkshire CC who confirmed that Highways would cut around the roundabout for safety but not 12 cuts per year. If Bedale would like to take over cutting we would need to find out what North Yorkshire CC would contribute. It was also confirmed that the contractors ~Wills Brothers still have a contract to cut the verges for 12 months after the bypass had been completed.

The Council **agreed** that the Clerk would investigate and bring his findings back to the next meeting.

**059.2017**

**Bedale Museum Collection** – RE: Minute Ref. 039.2017 – the transfer of ownership of the collection of historic items held in trust by the Council. To confirm that the collection should be transferred to Bedale Hall CIO, at the same time as the lease for Bedale Hall is transferred.

The Council **resolved** to **approve** the transfer of the Museum collection to Bedale Hall CIO at the same time as the lease for the Hall.

**060.2017**

**Administration –**

- a) **Laptop** – to consider purchasing a laptop for use by the Assistant to the Clerk at a cost of £420.

The Council **resolved** to **approve** the expenditure.

- b) **Notice Board** – to consider purchasing a notice board for the Council office at a cost of £60.

The Council **resolved** to **approve** the expenditure.

- c) **Land Registry Digital Maps** – to consider at a one-time cost of £75

The Council **resolved** to **approve** the expenditure.

**061.2017**

**Annual Policy Review -**

- a) **Standing Orders** – no change

The Council **resolved** to **approve** the Standing Orders.

- b) **Financial Regulations** – no change

The Council **resolved** to **approve** the Financial Regulations.

- c) **Risk Management Policy and Risk Assessments** – no change

The Council **resolved** to **approve** the Risk Management Policy and Risk Assessments.

**062.2017**

**Preparations for the Event of the Royal Succession**

Councillor Mollard explained that she had been contacted by Rev Ian Robinson, St Gregory's Church with a view to preparing a box containing items required in the event of the death of either The Queen or the Duke of Edinburgh. Following a meeting between Councillors and Rev Ian there is now a box held in the attic at Bedale Hall with pictures, pen, book of remembrance etc. in readiness for such an event.

**063.2017**

**Updates:**

- a) **Councillor Resignation** – notice of the resignation of Councillor Gatrill.

A letter of resignation was received in March. The vacancy is advertised on Hambleton DC and BTC website.

- b) **Transfer of Leases to Bedale Hall CIO**– Bedale Hall and an area of Bedale Park.

Councillor Barningham informed the Council that there was a Committee meeting at Hambleton DC in late April to discuss. He would provide an update after this had taken place.

- c) **Councillor Email Accounts** – notice of changeover on 11<sup>th</sup> April 2017.  
The Clerk informed Council that the email accounts for Council would be changing to Microsoft Office 365 on 11<sup>th</sup> April 2017. Following the changeover all Councillors will be given new email access codes. The Clerk and Assistant Clerk will be given some training by WJPS.

- d) **Annual Parish Meeting** – to confirm arrangements.  
The meeting was to be held on Tuesday 2<sup>nd</sup> May 2017 at 7pm at Bedale Hall. Councillors discussed the arrangements for tasks and agreed that all would bring biscuits and Councillor Mollard would purchase everything else.

**064.2017**

**Reports of previous month's meetings etc.** – to hear from Town/District/County Councillors on any meetings attended or other information of interest to the Town Council.

**Councillor Mollard** – attended a meeting for the contingency plans for the Queens succession and a staff review meeting.

**Councillor Pointon** – N/A

**Councillor Coates** – attended the Bedale Hall Management meeting, the Rectors 4 and 20 meeting and a staff review meeting.

**Councillor Reid** – N/A

**Councillor Noone** – N/A

**Councillor Young** – attended a meeting for the contingency plans for the Queens succession, the Bedale Hall Management meeting and a staff review meeting.

**Councillor Wilkinson** – attended the St Gregory's PCC and a Council meeting at Exelby, Leeming and Newton PC.

**Councillor Barningham** – attended the Bedale Hall Management meeting, Rector 4 and 20 meeting, Hambleton Community Awards service and Bedale and Villages Community Forum meeting.

**Councillor Hallett** – attended the Bedale and Villages Community Forum meeting.

**065.2017**

**Correspondence** (background papers provided)

- 2 **Bedale Car Boot Sales** – The member of the public who sent the letter spoke to Council and explained that he felt that there were predominantly traders on the CBS and that those visitors to the CBS did not subsequently come into the town and spend as they had already made purchases at the CBS. He also mentioned that one trader sold "out of date" food.

The Clerk would speak with Sockjohn Promotions about the trader selling "out of date" food and also the size of frontage for traders. It was also mentioned that the Council look at the Market Charter to see if this required updating.

- 6 **Plans for the Football Club** – A request for a slot at one of the Council meetings to explain to Council the plans for Bedale Junior Football Club. The Clerk was instructed by Council to

- contact the club to invite them to speak at a meeting.
- 9 **Footpath Improvement** – The Council **agreed** that if there was further development in the area that the developers would be asked to provide a footpath.
- 11 **Public Health Risk at 1 Meadow Grove** – Councillor Weighell confirmed to the Council that Yorkshire Water had now cleared the garden affected and he had met with Yorkshire Water to discuss the issue. He also confirmed that there had been a requirement for major sewerage repairs since 1970. The Council **agreed** that the Clerk would write to Yorkshire Water requesting that the works to repair the problem be carried out as soon as possible.
- 14 **Bypass Roundabout** – The Clerk had contacted North Yorkshire Highways department who confirmed that they are looking at the road markings around the roundabout.

**066.2017**

**Planning Applications**(background papers provided)

**Planning Authority:** Hambleton District Council

**Reference:** **17/00681/RPN**

**Proposal:** Prior notification for a larger home extension to the rear of the dwelling house extending 2.45m beyond the rear wall of the original dwelling, 2.58m at the eaves and a maximum height of 3.25m above ground level.

**Location:** 6 Firby Road, Bedale DL8 2AS

**Applicant:** Mr Russ Fraser

**Approved.**

**067.2017**

**Finance**

- a) Receipts and Payments  
Council **resolved** to **accept** the bank reconciliation as at 31<sup>st</sup> March 2017 the cashbook balance standing at £58383.51 and to accept receipts of £933.55 and payments of £1171.24 for the period 14<sup>th</sup> March to 31<sup>st</sup> March 2017. To also accept receipts of £364.00 and payments of £5733.97 for the period of 1<sup>st</sup> April 2017 to 10<sup>th</sup> April 2017.
- b) List of Direct Debits – To authorise the list of current payments. The Council **resolved** to **approve** the current Direct Debit payments.
- c) Reconciliation of all accounts – to approve. The Council **resolved** to **approve** the reconciliation of all accounts.
- d) Annual Summary of Payments and Receipts – to approve. The Council **resolved** to **approve** the Annual Summary.
- e) Asset Register – to review and approve. The Council **resolved** to **approve** the Asset Register.

**068.2017**

**To resolve to exclude the press and public due to the confidential or prejudicial nature of the following agenda item.**

All members of the public and the press had left the meeting at this point.

**069.2017**

**Community Awards** – to consider the nominations and to decide on the recipients of this year's Community Awards.

The Council considered the four nominations received and

**resolved to approve** all four to receive the Community Award at the Annual Parish meeting on 2<sup>nd</sup> May 2017.

There being no further business the meeting was declared closed at 21:09 pm.