

## MINUTES OF THE MEETING HELD ON MONDAY 13<sup>th</sup> MARCH 2017

### **Present**

Councillor C Mollard (Mayor)  
Councillor M Barningham  
Councillor A Coates (from 19:07)  
Councillor A Hallett  
Councillor C Pointon  
Councillor M Young (from 19:15)

C Hart (Town Clerk)  
J Cockburn (Assistant to the Clerk)

**034.2017**

### **Apologies**

Apologies were received from Councillors Gatrill, Noone and Wilkinson

**035.2017**

To receive **Declarations of Interest** in items on the agenda  
Councillor Barningham declared an interest in item 047.2017  
Planning at 26 Masham Road.  
Councillors, Hallett, Pointon and Young declared an interest in  
item 047.2017 Planning at St Gregory's Church.

**036.2017**

To approve the **minutes** of the meeting held on the 13<sup>th</sup> February  
2017.

The minutes of the ordinary meeting held on **13<sup>th</sup> February 2017**  
were **approved** and signed to be correct.

**037.2017**

### **Police Matters**

There was no Police representative available to attend the  
meeting and no Police update was received.

**038.2017**

**Co-option** – to co-opt a new Councillor and to accept a signed  
declaration of acceptance of office.

19:07pm - Councillor Coates entered the meeting.

19:15pm - Councillor Young entered the meeting before voting  
took place.

Council heard a brief resume from the two candidates who had  
put their names forward. Councillors were given the opportunity  
to question the candidates and to hear their response before  
deliberation took place.

Following a vote the Council **resolved** to **approve** to co-opt  
Abigail Reid as the new Councillor for Bedale Town Council and  
a signed acceptance of office was obtained in accordance  
with the law.

**BEDALE TOWN COUNCIL**

Room 13 Bedale Hall North End Bedale North Yorkshire DL8 1AA

t: 01677 427949

e: clerk@bedale-tc.gov.uk

w: www.bedale-tc.gov.uk

**039.2017**

**Bedale Museum Collection** - To consider transferring the ownership of the collection of historic items held in trust by the Council to Bedale Museum.

The Council **resolved** to **approve** the transfer.

**040.2017**

**Litter Bins in Bedale** – to discuss the current state of the bins in Bedale and to consider options for improvement.

Councillor Coates explained that the bins around Bedale were in a bad state of repair and were in need of cleaning and painting. Councillor Barningham informed Council that all the bins in the town centre had been cleaned and some had also been painted during the Brighten up Bedale event on 12<sup>th</sup> March. Also that there was a grant available to Hambleton DC from North Yorkshire CC for improvements to towns.

The Council **agreed** that the Clerk would compile a list of bins in Bedale and send this to Hambleton DC (who are responsible for the bins) along with a request that they be replaced to make them uniform.

**041.2017**

**Administration –**

- a) **Information Technology** – to consider options to improve the security and reliability of digital communications.

The Clerk explained that recently the website had been a target of hackers and that the email server had a reliability issue with Gmail messages being blocked. A solution was to change server to MS Office 365 Exchange at a cost of £35 per month with an addition of £90 for training for the Clerk and Assistant Clerk.

The Council **resolved** to **agree** to the expenditure to rectify the situation.

- b) **Tree Management Policy** – to approve the updated policy.

Councillor Young proposed that if a tree was taken out then it should be replaced with two new ones. Council **agreed** to add this wording to the policy document.

The Council **resolved** to **approve** the policy with the addition of the wording as above.

**042.2017**

**Use of Bedale Park -**

- a) To consider the classes of park user that are required to sign a "Park User Agreement".

The Council **resolved** to **approve** that Personal Trainers and Fitness Groups sign a "Park User Agreement". In addition the Council would like a statement to be added to the agreement asking for the Personal Trainers/ Fitness Groups NOT to use Bedale Hall Car Park when conducting their business. It was agreed that a copy of their Public Liability Insurance would also be required. The Council **resolved** to **approve** that an Annual Fee of £50 as a contribution to the maintenance of the Park be charged.

- b) To review the charges for the use of Bedale Park.

The Council **resolved** to **approve** to charge £20 per day for use of the overflow car parking, £30 for large events and to use

**043.2017** Council discretion for charities.  
**Community Governance Review :**

- a) To agree the Council's response to the first stage of the consultation process.

The following response was agreed:

1. To choose Option 3: No change to the current Parishes.
2. To comment:

"Bedale Town Council is very aware that older residents of the town and those whose families have lived here for a long time are very aware of and hold strongly to a sense of local identity that is expressed as the view that Bedale Town is separate and distinct from Aiskew Parish. Aiskew is not thought of simply an area of Bedale, it is a separate place altogether even though it is a close neighbour. Bedale Beck and the Railway line serve as a distinct boundary dividing the two communities.

The Town Council is also aware that amongst younger residents of the town and those who have moved into the area in more recent years this sense of place and identity is not so strongly held. To them Aiskew is simply an area of Bedale in a similar way that the Oak Tree development, and the Persimmon Estate on Southfields are areas of Bedale. The Beck and Railway line are not seen as the boundary.

On balance the Town Council believes that the majority of Bedale residents hold to the view that the current arrangements of the Parish boundaries reflects their own sense of place and community identity. In the future as more people move into new housing developments this balance may change but at this time the status quo should be retained."

- b) To consider whether a public meeting should be organised to discuss the potential impact of the various options being considered.

The Council **resolved** to **agree** NOT to conduct a public meeting as it was thought that the information in the leaflets from both Hambleton DC and Bedale TC were sufficient and were also mindful of the additional costs involved without any added benefit.

**044.2017** **Updates:**

- a) **Provision of Parking Spaces – Bedale Park**

The Council felt that as the park was used for parking near the Golf Club at the moment that it would be reasonable to provide a more resilient parking space for public use therefore alleviating the parking issues at the Bedale Hall Car Park. The Council asked the Clerk to obtain quotes for stabilising the area and bring back to the next meeting.

- b) **Bandstand – bookings for 2017.**

Councillor Mollard informed the Council that she had bookings from Bedale Brass Band and Leyburn Brass Band and there were 5 more Sundays available in the summer.

c) **Website**

The Clerk said that the website was being updated twice a week and was a useful source of events, meetings and information in Bedale. Statistics showed that in a 30 day period there had been 707 site users with 100 hits in one day for the Car Boot Sale page.

**045.2017**

**Reports of previous month's meetings etc.** – to hear from Town/District/County Councillors on any meetings attended or other information of interest to the Town Council.

**Councillor Mollard** – attended an Afternoon Tea at Colburn , attended the Art Group meeting and a meeting for Yorkshire local Councils Association (YLCA) where she was made Deputy representative for the Joint Executive Board. She also attended an open evening at Bedale Library and took part in the “Brightening up” Bedale event and the Community Governance Review leaflet drop in Bedale.

**Councillor Pointon** – attended the Burial Board meeting and the “Brightening up” Bedale event. He hoped that this would become an annual event as it was extremely well run and attended. He also took part in the Community Governance Review leaflet drop in Bedale.

**Councillor Coates** – attended Bedale Hall CIO meeting, the Bedale Hall Management meeting and took part in the Community Governance Review leaflet drop in Bedale.

**Councillor Noone** – took part in the Community Governance Review leaflet drop in Bedale.

**Councillor Young** – attended the Joint Burial Board meeting, Bedale Hall Management meeting and took part in the Community Governance Review leaflet drop in Bedale.

**Councillor Wilkinson** –attended the Pancake Race in Bedale park, the open evening at Bedale Library, the “Brightening up” Bedale event and took part in the Community Governance Review leaflet drop in Bedale.

**Councillor Barningham** – attended the Bedale Hall Management meeting, the Bedale Hall CIO meeting, the Youth Venue Management Committee meeting, the “Brightening up” Bedale event and took part in the Community Governance Review leaflet drop in Bedale.

**Councillor Hallett** – attended the Bedale Hall CIO meeting, the “Brightening up” Bedale event and took part in the Community Governance Review leaflet drop in Bedale.

**Councillor Gatrill** – took part in the Community Governance Review leaflet drop in Bedale.

**20:52pm** – Councillor Mollard left the room and Councillor Pointon took over as Chair of the meeting.

**046.2017**

- Correspondence** (background papers provided)
- 9 **Bedale Bypass Cycle Provision** – The Clerk read out a response to this letter from North Yorkshire Highways highlighting that there was a cycle route on the original A684 which ran through Aiskew which was now much quieter since the opening of the bypass.
- 11 **Request to Transfer Lease of part of Bedale Park** – A request had been sent to Hambleton DC by the Clerk. There had been no response as yet.
- 12 **Car Boot Sale, St Gregory’s Trailer** – The Council agreed to the information trailer being at Car Boot Sales but requested that hiring organisations be informed to allow them to voice their opinion on this. An email informing the hiring organisations would be sent, where no response would be taken as acceptance.
- 20:57pm** – Councillor Mollard returned to the room.

**Additional Correspondence** (background papers provided)

- 2 **Parking Issue on Brookside Avenue** – The Clerk would pass on the letter to North Yorkshire Highways Department.
- 3 **Vandalism at Bedale Youth Venue** - Councillor Barningham confirmed that he had responded to this letter in his capacity as a member of the Youth Venue Management Committee.
- 4 **Play Areas – Local Greenspace Designations** – Hambleton DC had asked for information about who owns land in Bedale.
- 5 **Land Registry Layers available from Pear Technology** – The Clerk suggested that this would be a solution to item 4. Council agreed for this to be added to the Agenda in April for agreement. It was reported to the Council that a letter had been received regarding a dog being injured on the spiked chain surrounding Bedale Hall car park. The Council had been advised that they held no responsibility for the circumstances around the injury to the animal. However Council did consider a request to replace the chains but it was thought not to be beneficial at this point in time.

**047.2017**

**Planning Applications**(background papers provided)

**21:10pm** – Councillor Barningham left the room

**Planning Authority:** Hambleton District Council

**Reference:** **17/00288/FUL**

**Proposal:** Alterations, two story and single story extensions to dwelling house

**Location:** Sunnybrow, 26 Masham Rd, Bedale

**Applicant:** Mr Steven Megson

**Approved.**

**Planning Authority:** Hambleton District Council

**Reference:** **17/00419/CAT**

**Proposal:** Proposed works to fell a Pine tree in a conservation area

**Location:** St Gregory's Church, North End, Bedale  
**Applicant:** Mr D Hullah

**Approved**

**Planning**

**Authority:** Hambleton District Council  
**Reference:** **17/00438/FUL**  
**Proposal:** Single storey front extension to dwelling house  
**Location:** 17 Sycamore Drive, Bedale, DL8 1EY  
**Applicant:** Mr & Mrs Woodhouse

**Approved**

**21:12pm** – Councillor Hallett left the room then Councillors Barningham and Hallett returned.

**048.2017**

**Finance**

- a) Receipts and Payments  
Council **resolved** to **accept** the bank reconciliation as at 29th February 2017 the cashbook balance standing at £60662.22 and to accept receipts of £947.90 and payments of £5444.68 for the period 13<sup>th</sup> February to 13<sup>th</sup> March 2017.
- b) Internal Audit – To approve terms of reference and the appointment of an internal auditor at a cost of £96.  
The Council **resolved** to **approve** the appointment and expenditure.

**049.2017**

To resolve to exclude the press and public due to the confidential or prejudicial nature of the following agenda item. All members of the public and the press had left the meeting at this point.

**050.2017**

**Tree Survey Contract** – to consider quotes for the provision of tree surveys for a 4 year period (2 surveys).  
The Council considered the three quotes received and **resolved** to **approve** the quote received from BHA Trees.

**051.2017**

**Bedale Council Charity Dinner 2017** – To consider the quotes for the venue, entertainment, catering and associated costs to stage the event.  
The Council **resolved** to **approve** to pay the deposit of £50 for the room hire at Bedale Hall and would look at confirmed ticket sales in two weeks before any other expenditure was required.

There being no further business the meeting was declared closed at 21.38 pm