

**MINUTES OF THE MEETING HELD ON MONDAY 10TH
OCTOBER 2016**

Present

Councillor C Mollard (Mayor)
Councillor M Barningham
Councillor P Capon
Councillor R Gatrill
Councillor A Hallett
Councillor J Noone
Councillor C Pointon
Councillor M Young
Councillor A Wilkinson

C Hart (Town Clerk)
J Cockburn (Assistant to the Clerk)

157.2016 To receive and note apologies for absence

Councillor Coates sent her apologies.

158.2016 To receive **Declarations of Interest in items on the agenda**

None received

159.2016 To approve the **minutes of the meeting held on the 12th
September 2016**

The minutes of the ordinary meeting held on **12th September 2016** were **approved** and signed to be correct with a spelling correction on item 153.2016 (should read Benkhill).

160.2016 **Police Matters**

- a) Report from Police representative
The crime figures for Bedale town showed an increase of 1 from 97 to 98 reported crimes compared to the same period last year. The report also showed an increase of Violence of 44% (from 24 to 43) and shoplifting of 66% (from 3 to 5).
The report highlighted there was a new Police Inspector for Hambleton, Inspector David Murray.
20 former Special Constables have now been employed as regular Police Officers throughout North Yorkshire. A recruitment drive for Special Constables will continue until the end of October 2016.

There was an appeal for information on the burglary at Silverdale jewellers on Friday 23rd September. If anyone had information

BEDALE TOWN COUNCIL

Room 13 Bedale Hall North End Bedale North Yorkshire DL8 1AA

t: 01677 427949

e: clerk@bedale-tc.gov.uk

w: www.bedale-tc.gov.uk

they should contact the Police on 101 and ask for the investigating officer PC1668 Henderson or call in to Bedale Police Station.

161.2016

To hear from **David Walker** (Trustee of Wensleydale Railway Association Trust Ltd) and **Judith Cranston** (External Funding Officer – Hambleton DC) about the **plans for Bedale Station**
This item was cancelled due to the speakers being unable to attend.

162.2016

To **consider** the **option to bid** on the **plot of land off Masham Road** being disposed of by the **Diocese of Leeds**.
Council **agreed** that there were insufficient funds to consider putting a bid forward on the plot of land.

163.2016

Town Centre Planting – to consider the provision of planters to go around the Market Cross and besides the crossing for the summer of 2017.

Council agreed that the planters had enhanced the town and would fully support them continuing. The cost of town centre planting would need to be factored into next year's budget. Council **resolved** to **approve** the spending of a maximum of £1500 for the planters in 2017.

Ms Rose speaking on behalf of Bedale and Villages Community Forum put forward a proposal to purchase 6 x six tiered planters with plants from Leeds City Council at a cost of approx. £6000 for 2017. Council **agreed** that this would be discussed at the budget meeting later in the year.

Council **resolved** to **approve** the purchase of winter planting at a cost of £167.00.

164.2016

Welfare Cabin – to consider a request from Hambleton DC for the siting of a cabin adjacent to the Bridge Street toilets.
Council **resolved** to **reject** the proposal and **agreed** for the Clerk to contact Hambleton DC with the outcome and to put forward alternative proposals i.e. to negotiate the use of Bedale Hall or Fire Station.

165.2016

Bedale Hall – to consider transferring the lease of Bedale Hall to Bedale Hall CIO

Councillor Barningham informed the Council that Bedale Hall had only recently applied to be registered as a Charitable Incorporated Organisation.

Council **resolved** to **approve** the transfer of the lease for Bedale Hall to Bedale Hall CIO once it had received approval by the Charity Commission.

166.2016

a) **Christmas Planning:**
Winter Planters – to consider purchasing batteries for the planter lights

Council **resolved** to **approve** to the spending of up to £200 on batteries for planter lights.

- b) **Christmas Lights Switch On Event** - to consider who may be invited to turn on the lights
Council **resolved** to **agree** to approach Chris Carruthers (Ex deputy Head of Bedale High School) to carry out the light switch on. The Clerk was instructed to contact Mr Carruthers
- c) **Christmas Festival** – to consider a request from the Festival Organisers to use the Bandstand and an area of cobbles for parts of the event
The Council **resolved** to **approve** the use of the Band Stand in Bedale Park and the cobbles for the Christmas Festival.
- d) **Christmas Tree** – to approve the purchase of a tree at a cost of £185.
The Council **resolved** to **approve** the cost of £185 for the purchase of a Christmas Tree for Bedale.
- e) **Christmas Lights** – to approve the use of a contractor to install and take down the Christmas Lights
The Council **resolved** to **approve** the expenditure and to use the usual contractors to install and take down the Christmas lights.

167.2016

- Maintenance:**
- a) **New Roundabout** – to consider including the verges approaching the new roundabout in the grass cutting grounds maintenance contracts
The Council **agreed** to look at this again after the new Car Park next to the roundabout was completed.
 - b) **Bridge Street Car Park Toilets Handwashing Facilities** – to consider renewing the maintenance contract at a cost of £480
Council **resolved** to **approve** the expenditure.
 - c) **Bedale Park** – to consider repainting the skate Park and the Youth Shelter in Bedale Park and Goalposts at Southfields at a cost of around £850
Council **resolved** to **approve** the expenditure.

168.2016

- Office Furniture** – to consider the purchase of an operators chair for the Council Office at a cost of around £90.
Council **resolved** to **approve** the expenditure.

169.2016

- Emergency Plan** – to approve updates to the plan.
Councillor Noone provided updates for Parish contacts. The Assistant to the Clerk was asked to liaise with Councillors to update the document

170.2016

- Updates**
- a) **Play Area Inspection** – to report on the recent risk assessments.
The Clerk explained that generally both play parks were in good repair however some work may need to be done to the tube slide in Bedale Park and the swings on Southfields.
 - b) **Bonfire Events Manual** – to report on progress
Councillor Noone reminded Council that a Risk Assessment Document was required for the 2016 Event. Councillor Noone asked if the Mayor could light the Bonfire on Saturday 5th November.

- c) **Pensions** – to make final preparations for the staging date (01/11/2016)

The Employment Group i.e. Councillors Mollard, Young and Coates were to arrange a meeting to finalise the Pensions arrangements before the end of October.

171.2016

Reports of previous month's meetings etc. - to hear from Town/District/County Councillors on any meetings attended or other information of interest to the Town Council

Councillor C Mollard (Mayor) – had attended a meeting of the Rectors Four and Twenty. The Bedale and Villages Community Forum AGM. She had also attended a YLCA Employment Training session, the Colburn Town Council Dinner, had opened the new Nickery Nook shop and had carried out employment reviews for the Clerk and Assistant Clerk.

Councillor M Barningham – had attended a meeting of the Rectors Four and twenty, Bedale and Villages Community Forum AGM, Hambleton Civic Lunch and Bedale Hall Management Committee meeting.

Councillor A Hallett – had attended the Bedale and Villages Community Forum AGM

Councillor J Noone – had attended the meeting of Rectors Four and Twenty meeting, the Bedale and Villages Community Forum AGM, Gateway Car Park Planning meeting, the Christmas Lights meeting and Hambleton Civic Lunch.

Councillor C Pointon - had attended a concert in Bedale Park given by Bedale Brass Band

Councillor M Young – had attended the Bedale and Villages Community Forum AGM and the employment reviews.

Councillor A Wilkinson – had attended the Christmas Lights meeting

172.2016

Correspondence (background papers provided)

Item 15: Hambleton District Council Sports & Playing Pitch Strategy

– The Council agreed that there was adequate provision within Bedale and were happy for the Clerk to respond on their behalf.

Additional Item 1: Bedale Park Public Toilet Issues – Council agreed that the Clerk should arrange for the holes in the toilet wall to be sealed.

Additional Item 2: Tourist Information Centre Management Subcommittee Half Yearly Meeting - Councillor Barningham suggested that a Council representative attend the T I C meetings. Councillor Mollard offered to attend in October and Councillor Noone was to attend thereafter.

Additional Item 4: Council Meeting Videos – Councillor Barningham reminded Council that the terms of agreement for videoing of Council meetings were that electors wishing to view the video should arrange to do so at the Council office.

173.2016

Finance

a) Receipts and Payments

Council **resolved** to **accept** the bank reconciliation as at 30th September 2016 the cashbook balance standing at £97558.05 and to accept receipts of £1457.00 and payments of £5090.04 for the period 12th September to 10th October 2016.

Councillors also inspected the year to date figures.

174.2016

To resolve to exclude the press and public due to the confidential or prejudicial nature of the following agenda item.

The press and members of the public had left the meeting before this time.

21.16pm: The Clerk and Assistant Clerk left the room

175.2016

Clerk and Assistant to the Clerk: Employment Group

recommendations – to consider the recommendations of the group following the recent staffing review.

The Council **resolved** to **approve** the increase in working hours of The Clerk to 21 hours per week and the Assistant to the Clerk to 12 hours per week

Closure

There being no further business the meeting was declared closed at 22.13 pm