

## MINUTES OF THE MEETING HELD ON MONDAY 13<sup>TH</sup> JUNE 2016

### **Present**

Councillor C Mollard (Mayor)  
Councillor M Young  
Councillor J Noone  
Councillor C Pointon  
Councillor P Capon  
Councillor A Wilkinson  
Councillor Barningham  
Councillor A Hallett  
Councillor R Gatrill  
C Hart (Town Clerk)  
JA Cockburn (Assistant to the Town Clerk)

**097.2016 To receive and note apologies for absence**

Councillor Coates sent her apologies

**098.2016** To receive '**Declarations of Interest**' in items on the agenda  
The Town Clerk declared an interest on a planning application to be discussed.

**099.2016** To approve the **minutes** of the meeting held on the 11<sup>th</sup> April 2016.  
Councillor Mollard congratulated Councillor Noone on his recent appointment to Chairman of Hambleton District Council.  
The minutes were approved and signed to be correct.

**100.2016 Police Matters**

a) Report was handed out from Councillor Coates as a Police representative could not attend.

The crime for Bedale Town had decreased from 33 to 30 compared to the same period last year. There had been a reduction in burglaries, theft and in Arson and Damage but all other areas had shown an increase the greatest of these being in shoplifting.

Councillor Young complimented the school and police on the support which resulted in a marked improvement on student behaviour on leavers' day.

The Clerk was asked to send a thank you letter to the school for their efforts in making this day a success.

The Clerk confirmed that Lisa Winward, Assistant Chief Constable for North Yorkshire Police was to attend Council Meeting on 12<sup>th</sup> September.

**101.2016 Bedale Bonfire** – To consider if an Event Manual needs to be pro-

**BEDALE TOWN COUNCIL**

Mr Charlie Hart - Town Clerk

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duced for the event.

The Council agreed to ask the Clerk to confirm if there was a legal requirement for an Event Manual.

The company Reaction Fireworks had provided a quote of £750 to produce a manual. Council would like the Clerk to obtain more quotes. Clerk to ask Northallerton Council if they had a manual and report back to Council in next meeting.

**102.2016**

**Bandstand**

To consider and approve options for the regular maintenance and stocking of the flower border around the bandstand. Council **resolved** to **approve** the cost of around £20 per month for more regular weeding and also a budget of £200 per year for the purchase and planting of bedding plants.

A member of the public spoke about a grant received from Hambleton District Council for planters in Bedale town centre. Council **agreed** to consider meeting the cost of watering the planters situated around the Bedale Cross at 2 times per week. The Clerk was to obtain quotes for this and report back at the next Council meeting.

**103.2016**

**Bedale Tuesday Market**

- a) **Parking restrictions** - to consider pursuing options for greater clarity around the parking regulations in force on a market day (Tuesday).

Council **resolved** to **agree** that the Clerk would contact Scarborough Borough Council to gain clarification around the legality

- b) of the signage.

**Market Superintendent** – to consider the provision of a uniform and or identification.

Council **resolved** to the purchase of a high visibility jacket and vest along with an ID badge for the Market Superintendent.

**104.2016**

**Administration**

- a) **Clerk's Pay scale** – to consider adopting the Nation joint Council for Local Government services (NJC) 2016-2018 National Salary Award.

- b) Council **resolved** to **approve** the pay award.

**New Clerk's Training Day** – to approve the expenditure of £115 for the training event for the Assistant to the Clerk.

- c) Council **resolved** to **approve** the expenditure.

**Insurance Renewal** – to consider and approve the renewal of the Town Council Insurance.

Council **resolved** that a policy term of 5 years was required by Council. The Clerk was instructed to obtain the best price and set this in force.

**105.2016**

**Bedale Museum** – to consider a request for support for the "Skeleton Science" exhibition.

Council **resolved** to **agree** to a contribution of £50.

**106.2016**      **Armed Forces Day** – to approve the expenditure of around £55 for the purchase of an ‘Armed Forces Day’ flag to be flown on Bedale Hall for the week commencing 19<sup>th</sup> June 2016  
Council **resolved** to **approve** the purchase of a flag and to have a photograph for publication,

**107.2016**      **Updates**

a)      **Bridge Street Public Toilets**

The asbestos survey had been completed. There was no asbestos in the areas needing work; there was however asbestos in the eaves which could be left as is. The Clerk had instructed E & P Electrical to carry out their work.

b)      **Pensions**

The Council agreed that the Employment Group would meet and agree a way forward

c)      **Footpath works**

The concreting from Sussex Close to Sussex Street was still outstanding. The Clerk has a meeting regarding the tarmac quote for Masham Road to Calvert Way W/c 20<sup>th</sup> June 2016.

d)      **Website**

A member of the public asked that the Council Communications Team work with the Business Forum and the Tourist information Centre to avoid duplication on each site.

e)      **Monthly Food Market**

The Market Manager's had given positive feedback from the monthly food market and had stated that they intended to expand. They were also wanting to have non -food stalls.

Council **resolved** to agree to the expansion of the food stalls but to leave the non-food stalls as is.

Council **resolved** to ask the Clerk to negotiate for a set income per stall with a review in 6 months.

**108.2016**      **Reports of previous month's meetings etc.** - to hear from Town/District/County Councillors on any meetings attended or other information of interest to the Town Council  
**Councillor Mollard** attended the Richmond Mayor Making Ceremony, Bedale Art exhibition, Richmond Meet, a meeting at Bedale Hall re the Art Trail/ roundabout, meeting with the Market managers, Bedale Festival and a  
**Councillor Pointon** attended Guy Staniland's funeral, Bedale Brass Band Concert, Art trail meeting, Herriot Hospice 10k run, Scouts and Guides Festival, Hambleton District council Planning meeting and a Burial board meeting.  
**Councillor Coates** attended the Art Trail meeting, Hambleton District Council Planning meeting and a meeting at Bedale Hall with the Market Manager's.  
**Councillor Young** attended Guy Staniland's funeral, the Community Forum meeting, Bedale Hall Management meeting, Art Trail meeting.

**Councillor Wilkinson** attended Hambleton district Planning meeting.

**Councillor Capon** attended Bedale Hall Management meeting and Hambleton Area Committee meeting.

**Councillor Hallett** attended the Burial Board meeting, Art Trail meeting, Environmental Group meeting, Bedale Hall Library meeting and the Community Forum meeting.

**109.2016**

**Correspondence** (background papers provided)

- 7) **Sunday Food Market** – letter from a member of the public asking why the Market is held on one side of the Market Place only. It was suggested that once the Sunday Market expands then it should be on both sides of the Market Place.
- 9) **Ducks at Tom Hall Court**– Broadacres Housing association had explained that they had tried all that they could to resolve the duck issue. They were open to considering new approaches if the council was willing to come up with any. It was understood that the ducks were to be found in Bedale because Bedale residents continued to feed them.
- 15) **Bedale CCTV** – The Youth Shelter was obscured from the CCTV camera by a tree. The Clerk was to complete tree preservation order planning application for pruning the tree.

**Additional Correspondence**

Item 1) Reassignment of Lease of Bedale Hall. The Clerk was to obtain more detail and add to the Agenda for July.

**110.2016**

**Planning** (background papers provided)

Hambleton District Council

**16/01010/FUL**

Application for change of use of dwelling house to community meeting and office building with associated parking

1C The Wynd Bedale

Mr Charles Hart

Charlie Hart left the room at this point in the meeting as he had a declared interest.

Council expressed concerns regarding the noise level, number of people attending the property, parking provision and the opening hours of the meeting house given that this was within a residential area of Bedale. Assistant Clerk to forward Council's comments.

Councillor's Coates and Hallett left the room briefly and returned. Charlie Hart returned to the meeting on completion of the Council's discussion

Hambleton District Council

**16/01191/FUL**

Internal Alterations and Extension to dwelling house

5A Sycamore Drive, Bedale, DL8 1EY

Mr & Mrs Johnson

111.2016

Council **resolved** to agree to the application.

**Finance**

a) **Receipts and Payments**

Council **resolved** to accept the bank reconciliation as a 31st May 2016. The cashbook balance standing at £93,033.20 and to accept receipts of £428.50 and payments of £11688.89 for the period 10<sup>th</sup> May to 13<sup>th</sup> June 2016

**Closure**

There being no further business the meeting was declared closed at 10.10pm