



DATE: Monday 12th May 2025
TIME: 7.00pm
LOCATION: The Drawing Room, Bedale Hall, North End, Bedale DL8 1AA

To the members of the Council:

You are hereby summoned to attend the Annual Meeting of Bedale Town Council for the purpose of transacting the following business:

Signed:  Date: 6th May 2025

Nick Reed, Clerk to the Council

- AM25.01** **Election of a Chair of the Council** and signing by them of relevant papers
- AM25.02** **Election of a Vice-Chair of the Council** and signing by them of relevant papers
- AM25.03** **Apologies** and requests for dispensations
- AM25.04** **Council Documents** - to review, and amend if necessary, the following documents:
 - 25.041** **Standing Orders**
 - 25.042** **Financial Regulations**
 - 25.043** **Asset Register** (updated)
 - 25.044** **Equality and Diversity Policy**
 - 25.045** **Code of Conduct**
 - 25.046** **Model Publication Scheme**
 - 25.047** **Risk Management Policy**
 - 25.048** **Safeguarding Policy**
 - 25.049** **Joint Burial Committee Constitution**
- AM25.05** **Audit matters for the year ended 31st March 2025**
 - 25.051** **Approval of Annual Governance Statement**
 - 25.052** **Approval of annual receipts and payments accounts**
 - 25.053** **Approval of the Statement of Accounts of the Annual Return**
- AM25.06** **Town Council committees** – to appoint members to the Council’s sub-committee:
 - 25.061** **Staffing Committee** (5 members)
- AM25.07** **Town Council working groups** – to appoint members to the Council’s working groups:
 - 25.071** **Community Bonfire** (2 members)
 - 25.072** **Christmas Lights** (2 members)

- 25.073 Play Area Development (3 members)**
- 25.074 Car Boot Sales (3 members)**
- 25.075 Emergency Planning (4 members)**
- 25.076 Twinning (up to 3 members)**
- 25.076 Litterbusters (up to 3 members)**

AM23.08

Representatives to external bodies – to appoint representatives from the Council to sit on the following bodies:

- 25.081 Bedale, Aiskew and Leeming Bar, and Burrill Joint Burial Committee (3 members, who do not have to be Councillors)**
- 25.082 Board of the Rector's Four-and-Twenty Charity (3 members)**
- 25.083 Yorkshire Local Councils Association (2 members)**
- 25.084 Bedale and Villages Community Forum (1 member)**
- 25.085 Bedale Hall Charitable Incorporated Organisation (2 members)**
- 25.086 Bedale Tourist Information Centre (1 member)**
- 25.087 North Yorkshire Council Safer Hambleton Anti-Social Behaviour Working Group (1 member)**