



**DATE:** Monday 13<sup>th</sup> May 2024  
**TIME:** 7.00pm  
**LOCATION:** Drawing Room, Bedale Hall  
**PRESENT:** Councillors Amanda Coates (Chair for AM24.01); John Howe (Chair thereafter); Mike Barningham, Dawn Culver, John Howe, David Ingram, Christine Mollard, and John Noone  
**STAFF:** Nick Reed (Clerk, minutes), Christine Brown (Asst Clerk)  
**IN ATTENDANCE:** Three members of the public (MoP)

<b>AM24.01</b>	<b>Election of a Chair of the Council</b> The Council <b>ELECTED</b> Cllr John Howe as Mayor, and Chair of the Town Council, and he duly signed the Acceptance of Office and took the Chair.
<b>AM24.02</b>	<b>Election of a Vice-Chair of the Council</b> The Council <b>ELECTED</b> Cllr Christine Mollard as Deputy Mayor, and Vice-Chair of the Town Council, and she duly signed the Acceptance of Office.
<b>AM24.03</b>	<b>Apologies</b> Apologies were received and accepted from Cllrs Andrew Hallett, Pam Macklewain-Hallett, and Emma Wells
<b>AM24.04</b>	<b>Council documents</b>
24.041	<b>Standing orders:</b> It was <b>RESOLVED</b> that these be re-approved and re-adopted.
24.042	<b>Financial regulations:</b> It was <b>RESOLVED</b> that these be re-approved and re-adopted.
24.043	<b>Asset register:</b> It was <b>RESOLVED</b> that the updated register be approved and adopted.
24.044	<b>Equality and Diversity Policy:</b> The Council noted that the current policy related only to employment and should be broader to reflect the public sector equality duties, and therefore <b>RESOLVED</b> that a more appropriate policy be developed for consideration at an ordinary meeting early in this business year. <i>Action: Clerk to circulate draft policy</i>
24.045	<b>Code of Conduct:</b> It was <b>RESOLVED</b> that this be re-approved and re-adopted.
24.046	<b>Model Publication Scheme:</b> It was <b>RESOLVED</b> that this be re-approved and re-adopted
24.047	<b>Risk Management Policy:</b> It was <b>RESOLVED</b> that this be re-approved and re-adopted
24.048	<b>Fire Risk Assessment</b> It was <b>RESOLVED</b> that this be re-approved and re-adopted
24.049	<b>Safeguarding Policy:</b> It was <b>RESOLVED</b> that this be re-approved and re-adopted
<b>AM24.05</b>	<b>Audit matters for the year ended 31<sup>st</sup> March 2023</b>
24.051	<b>Approval of Annual Governance Statement.</b> This was read out and the Council <b>RESOLVED</b> to approve the statement as submitted on the Annual Return.

24.052	<b>Approval of annual receipts and payments accounts.</b> These were considered and the Council <b>RESOLVED</b> to approve them.
24.053	<b>Approval of the Statement of Accounts of the Annual Return.</b> This was considered and the Council <b>RESOLVED</b> to approve the Statement of Accounts.
<b>AM.24.06</b>	<b>Town Council Committees</b>
24.061	<b>Staffing Committee</b> The Council <b>RESOLVED</b> to appoint Cllrs Howe (Chair), Coates, Ingram, Macklewain-Hallett and Mollard to this sub-committee.
<b>AM24.07</b>	<b>Town Council working groups.</b> The Council <b>RESOLVED</b> to appoint members to its internal working groups as follows:
24.071	<b>Community Bonfire:</b> Cllrs Culver and Ingram
24.072	<b>Christmas Lights:</b> Cllrs Howe and Mollard
24.073	<b>Play Area Development:</b> Cllrs Barningham, Coates and Mollard
24.074	<b>Car Boot Sales:</b> Cllrs Ingram, Macklewain-Hallett and Noone
24.075	<b>Emergency Planning:</b> Cllrs Barningham, Coates, Howe and Noone
24.076	<b>Twinning:</b> Cllrs Coates, Howe and Mollard
24.077	<b>Litterbusters:</b> Cllrs Culver, Howe and Ingram
<b>AM24.08</b>	<b>Representatives to external bodies</b> The Council <b>RESOLVED</b> to appoint members to represent the council on external bodies, and report back to council as necessary, as follows:
24.081	<b>Bedale, Aiskew, Leeming Bar and Burrill Joint Burial Authority:</b> Cllrs Hallett, Ingram and Mollard
24.082	<b>Board of the Rector's Four-and-Twenty Charity:</b> Cllrs Barningham, Coates, and Mollard
24.083	<b>Yorkshire Local Councils Association:</b> Cllrs Howe and Mollard
24.084	<b>Hambleton DC Bedale and Villages Community Forum:</b> Cllr Coates
24.085	<b>Bedale Hall Charitable Incorporated Organisation:</b> Cllrs Howe and Ingram
24.086	<b>Bedale Tourist Information Centre:</b> Cllr Howe
24.087	<b>North Yorkshire Council Safer Hambleton Anti-Social Behaviour Working Group:</b> Cllr Coates

The meeting closed at 7.30 pm.

**SIGNED:** (Chair)

**DATE:**