



DATE: Monday 13th May 2024
TIME: 7.00pm
LOCATION: Drawing Room, Bedale Hall
PRESENT: Councillors Amanda Coates (Chair for AM24.01); John Howe (Chair thereafter); Mike Barningham, Dawn Culver, John Howe, David Ingram, Christine Mollard, and John Noone
STAFF: Nick Reed (Clerk, minutes), Christine Brown (Asst Clerk)
IN ATTENDANCE: Three members of the public (MoP)

AM24.01	Election of a Chair of the Council The Council ELECTED Cllr John Howe as Mayor, and Chair of the Town Council, and he duly signed the Acceptance of Office and took the Chair.
AM24.02	Election of a Vice-Chair of the Council The Council ELECTED Cllr Christine Mollard as Deputy Mayor, and Vice-Chair of the Town Council, and she duly signed the Acceptance of Office.
AM24.03	Apologies Apologies were received and accepted from Cllrs Andrew Hallett, Pam Macklewain-Hallett, and Emma Wells
AM24.04	Council documents
24.041	Standing orders: It was RESOLVED that these be re-approved and re-adopted.
24.042	Financial regulations: It was RESOLVED that these be re-approved and re-adopted.
24.043	Asset register: It was RESOLVED that the updated register be approved and adopted.
24.044	Equality and Diversity Policy: The Council noted that the current policy related only to employment and should be broader to reflect the public sector equality duties, and therefore RESOLVED that a more appropriate policy be developed for consideration at an ordinary meeting early in this business year. Action: Clerk to circulate draft policy
24.045	Code of Conduct: It was RESOLVED that this be re-approved and re-adopted.
24.046	Model Publication Scheme: It was RESOLVED that this be re-approved and re-adopted
24.047	Record Management Policy: It was RESOLVED that this be re-approved and re-adopted
24.048	Fire Risk Assessment It was RESOLVED that this be re-approved and re-adopted
24.049	Safeguarding Policy: It was RESOLVED that this be re-approved and re-adopted

AM24.05	Audit matters for the year ended 31st March 2023
24.051	Approval of Annual Governance Statement. This was read out and the Council RESOLVED to approve the statement as submitted on the Annual Return.
24.052	Approval of annual receipts and payments accounts. These were considered and the Council RESOLVED to approve them.
24.053	Approval of the Statement of Accounts of the Annual Return. This was considered and the Council RESOLVED to approve the Statement of Accounts.
AM.24.06	Town Council Committees
24.061	Staffing Committee The Council RESOLVED to appoint Cllrs Howe (Chair), Coates, Ingram, Macklewain-Hallett and Mollard to this sub-committee.
AM24.07	Town Council working groups. The Council RESOLVED to appoint members to its internal working groups as follows:
24.071	Community Bonfire: Cllrs Culver and Ingram
24.072	Christmas Lights: Cllrs Howe and Mollard
24.073	Play Area Development: Cllrs Barningham, Coates and Mollard
24.074	Car Boot Sales: Cllrs Ingram, Macklewain-Hallett and Noone
24.075	Emergency Planning: Cllrs Barningham, Coates, Howe and Noone
24.076	Twinning: Cllrs Coates, Howe and Mollard
24.077	Litterbusters: Cllrs Culver, Howe and Ingram
AM24.08	Representatives to external bodies The Council RESOLVED to appoint members to represent the council on external bodies, and report back to council as necessary, as follows:
24.081	Bedale, Aiskew, Leeming Bar and Burrill Joint Burial Authority: Cllrs Hallett, Ingram and Mollard
24.082	Board of the Rector's Four-and-Twenty Charity: Cllrs Barningham, Coates, and Mollard
24.083	Yorkshire Local Councils Association: Cllrs Howe and Mollard
24.084	Hambleton DC Bedale and Villages Community Forum: Cllr Coates
24.085	Bedale Hall Charitable Incorporated Organisation: Cllrs Howe and Ingram
24.086	Bedale Tourist Information Centre: Cllr Howe
24.087	North Yorkshire Council Safer Hambleton Anti-Social Behaviour Working Group: Cllr Coates

The meeting closed at 7.30 pm.

SIGNED:

(Chair)

DATE: