



**DATE:** Monday 15<sup>th</sup> May 2023  
**TIME:** 7.00pm  
**LOCATION:** The Ballroom, Bedale Hall  
**PRESENT:** Councillors Amanda Coates (Chair), Mike Barningham, Andrew Hallett, John Howe, David Ingram, Pam Macklewain-Hallett, Christine Mollard, John Noone  
**STAFF:** Nick Reed (Clerk, minutes), Christine Brown (Asst Clerk)  
**IN ATTENDANCE:** Three members of the public (MoP)

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| <b>AM23.01</b> | <b>Election of a Chairperson</b><br>It was <b>RESOLVED</b> that Cllr Amanda Coates be elected as Mayor, and Chair of the Town Council, and she duly signed the Acceptance of Office and took the Chair. |
| <b>AM23.02</b> | <b>Election of a Vice-Chair</b><br>It was <b>RESOLVED</b> that Cllr John Howe be elected as Deputy Mayor, and Vice-Chair of the Parish Council, and he duly signed the Acceptance of Office.            |
| <b>AM23.03</b> | <b>Apologies</b><br>There were none, all Councillors being present  |
| <b>AM23.04</b> | <b>Minutes of the Annual Parish Council Meeting held on 16<sup>th</sup> May 2022</b><br>These were <b>APPROVED</b> as a true record of the meeting and signed as such by the Chair.                     |
| <b>AM23.05</b> | <b>Council documents</b>  |
| 23.051         | <b>Standing orders:</b> It was <b>RESOLVED</b> that these be re-approved and re-adopted.  |
| 23.052         | <b>Financial regulations:</b> It was <b>RESOLVED</b> that these be re-approved and re-adopted.  |
| 23.053         | <b>Asset register:</b> It was <b>RESOLVED</b> that this be approved and adopted as the record of Town Council property at 31 <sup>st</sup> March 2023.  |
| 23.054         | <b>Code of Conduct:</b> It was <b>RESOLVED</b> that this be re-approved and re-adopted.   |
| 23.055         | <b>Model publication scheme:</b> It was <b>RESOLVED</b> that this be re-approved and re-adopted.  |
| 23.056         | <b>Record Management Policy:</b> It was <b>RESOLVED</b> that this be re-approved and re-adopted.  |
| 23.057         | <b>Risk Management Policy:</b> It was <b>RESOLVED</b> that this be re-approved and re-adopted.  |
| <b>AM23.06</b> | <b>Audit matters for the year ended 31<sup>st</sup> March 2023</b>  |
| 23.061         | <b>Approval of Annual Governance Statement.</b> This was read out and the Council <b>RESOLVED</b> to approve the statement as submitted on the Annual Return.   |
| 23.062         | <b>Approval of annual receipts and payments accounts.</b> These were considered and the Council <b>RESOLVED</b> to approve them.  |

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| 23.063         | <b>Approval of the Statement of Accounts of the Annual Return.</b> This was considered and the Council <b>RESOLVED</b> to approve it.  |
| <b>AM23.07</b> | <b>Town Council working groups.</b><br>The Council <b>RESOLVED</b> to appoint members to its internal working groups as follows:   |
| 23.071         | <b>Employment:</b> Cllrs Coates, Hallett, Macklewain-Hallett and Mollard   |
| 23.071         | <b>Community Bonfire:</b> Cllrs Ingram and Noone   |
| 23.073         | <b>Christmas Lights:</b> Cllrs Howe and Mollard  |
| 23.074         | <b>Play Area Development:</b> Cllrs Barningham, Coates and Mollard   |
| 23.075         | <b>Emergency Planning:</b> Cllrs Barningham, Coates, Howe and Macklewain-Hallett   |
| <b>AM23.08</b> | <b>Representatives to external bodies</b><br>The Council <b>RESOLVED</b> to appoint members to represent the council on external bodies, and report back to council as necessary, as follows:  |
| 23.081         | <b>Bedale, Aiskew, Leeming Bar and Burrill Joint Burial Authority:</b> Cllrs Hallett, Ingram and Mollard   |
| 23.082         | <b>Board of the Rector's Four-and-Twenty Charity:</b> Cllrs Barningham, Coates, Ingram and Mollard   |
| 23.083         | <b>Yorkshire Local Councils Association:</b> Cllrs Howe and Mollard  |
| 23.084         | <b>Hambleton DC Bedale and Villages Community Forum:</b> Cllrs Coates  |
| 23.085         | <b>Bedale Hall Charitable Incorporated Organisation:</b> Cllrs Hallett and Howe  |
| 23.086         | <b>Bedale Tourist Information Centre:</b> Cllr Howe  |
|                | The Council NOTED that the Hambleton District Council Parish Liaison Group had obviously ceased to exist with the amalgamation of Hambleton DC into North Yorkshire Council. As and when NYC sets up a method for parish consultation, town councillors will be appointed to it at an ordinary meeting |

The meeting closed at 7.25pm.

**SIGNED:**

**(Chair)**

**DATE:**