

DATE: Monday 8th August 2022
TIME: 7.00pm
LOCATION: Drawing Room, Bedale Hall
PRESENT: Cllrs Amanda Coates (Chair), Mike Barningham, Kayleigh Catford, Andrew Hallett, John Howe, David Ingram, Pam Macklewain-Hallett, Christine Mollard
STAFF: Nick Reed (Clerk), Judith Cockburn (Assistant Clerk, minutes)
IN ATTENDANCE: Two members of the public [MoP]

22.53	Declarations of interest in agenda items and requests for dispensation: There were none.
22.54	Apologies and consideration of reasons for absence: Apologies were received and accepted for Cllr John Noone.
22.55	Minutes of the Town Council meeting held on 11 th July 2022: The Council RESOLVED to approve the minutes as a true record of the meeting, and they were signed as such by the Chair.
22.56	Ordinary vacancy The Council heard that no formal application had been made by anybody interested in co-option. The Council NOTED the desirability of filling this vacancy in a timely manner, and this item will again be on the September's agenda.
22.57 22.571	Updates from minutes – not covered elsewhere on the agenda Illuminated Address Parade – The Council had very positive feedback from residents, attenders, and RAF Leeming. The Mayor had sent thanks to RAF Leeming, and it is hoped that RAF Leeming would parade through Bedale every two years. The Clerk noted that the only problem on the day had been the late implementation of the road closure, and that this may be done commercially rather than by NY Police in future. <i>ACTION: Clerk to send a formal letter of thanks to RAF Leeming</i>
22.572	Grass cutting at the roundabout – The Council noted that Bedale Golf Club had cut the grass around the roundabout as a one-off / trial exercise in readiness for the parade on 5 th August. The Council RESOLVED to support the cost of a planning application to erect a sign on the roundabout, subject to the cost being confirmed at September's meeting. <i>ACTION – Clerk to progress</i>
22.58 22.581	Reports of recent activity: Reports from external body meetings attended by Town Councillors: Cllr Mollard had attended a YLCA joint AGM meeting, where Stuart Bradman of Romanby PC had been re-elected as Chair. Cllr Mollard added that she has stepped down as North Yorkshire representative for YLCA. Cllrs Coates, Hallett and Macklewain-Hallett had attended the Yorkshire Day event at Keighley and reported that it had been a splendid event and experience.

22.582	<p>Reports from District/ County Councillors:</p> <p>Hambleton District Cllr Barningham reported that HDC was running a scheme called “shop local at Hambleton markets” to promote the district’s markets throughout the summer. Radio YorkMix would be interviewing people in Bedale on 23rd August, and Cllr Howe agreed to represent BTC. Cllr Barningham added that HDC was running an apprenticeship grant for 16–24-year-olds with £2,000 towards employment costs for participating businesses, and that the annual canvas for the electoral register was being rolled out by HDC.</p> <p>NYCC Cllr Webster reported that most activity at county level continued to be around the transition to the new unitary authority. He reported that NYCC and York City Council had signed a devolution deal which would involve investment in the area and the creation of a York and North Yorkshire mayor. For the avoidance of doubt, this would be a different level of authority to the new unitary North Yorkshire body.</p>
22.59	<p>Financial statement and approvals for payment:</p> <p>The Council noted the financial statement as circulated and RESOLVED to approve the following payments: staff salaries; Shaw & Sons £2,642.34 (production of illuminated address); Streetscape £1,194.00 (repairs to damaged play equipment); Rentokil £468.12 (sanitiser & calmic unit); Bedale Hall CIO £280.00 (room hire for meetings and illuminated address event); CJ Tennant Engineering £145.20 (repairs to Bridge St toilet doors); Platform One £96.00 (invitations for illuminated address event); TWC Group £61.20 (toilet rolls); Paul Ellis £45.00 (bandstand clean); JT Atkinson & sons £14.12 (sundries); House & Home £13.72 (sundries); Bedale Print Shop £9.00 (citations for Annual Parish Meeting); Cllr Coates £232.35 (Mayor’s expenses); Asst Clerk £11.03 (illuminated address expenses); and Bedale & Aiskew Runners £120 (refund for cancelled car boot sale).</p> <p>A credit card payment of £285.67 to Viking Direct (stationery) was noted and approved. Receipts were noted in July of £617.00 (Market stall rentals); £70.00 (Bedale Park hire fees); £480.00 (car boot sale fees); £50.60 (Bridge St toilet admissions), and £1,888.49 (HMRC VAT126 reclaim).</p> <p>The Council’s cash book balance after these transactions was NOTED as being £93,401.58.</p>
22.60	<p>Planning matters</p> <p>The Council considered the following planning applications:</p> <p>Regarding 22/01520/FUL and 22/01521/LBC for change of use to form two flats with replacement windows at 12a Market Place, the Council RESOLVED to support the application, considering it an appropriate use of a listed building and promoting good mixed usage of the Market Place;</p> <p>Regarding 22/01621/FUL for a new priority junction on the A684 to the east of Low St, Leeming Bar, the Council RESLOVED to support the application with a caveat that it would like to keep the damage to the existing pleasant landscaping to a minimum;</p> <p>Regarding 22/01720/CAT for the removal of leylandii trees within a conservation area at 33 South End, the Council RESOLVED to support the application;</p> <p>And regarding 22/01711/FUL for alteration of an existing internal garage to a dining room at 6 Javelin Way, the Council RESOLVED that it has no objection to the application.</p> <p>The Council also AFFIRMED the decision made between meeting to support application 22/010463/FUL for three flagpoles at Bedale Golf Club.</p> <p>There were no planning decisions made by principal authorities to report.</p>

<p>22.61</p>	<p>Risk assessment</p> <p>The Clerk noted that the only recommendation in the 2021-22 internal audit was for the revision of the Council’s risk assessment, which dated back to 2016. The Clerk’s opinion was that the current document was comprehensive on administrative/organisational risk but needed a fuller exploration of risk to members of the public on Council property and/or as a result of Council activity.</p> <p>The Council considered commissioning an update of the risk assessment by an external professional, but AGREED that in the first instance Cllr Macklewain-Hallett should review the current document to consider how straightforward the updating process be.</p> <p>ACTION: Clerk and Cllr Macklewain-Hallett to progress</p>
<p>22.62</p>	<p>Town Crier</p> <p>The Council considered whether to appoint a Town Crier, the position to be voluntary but to necessarily involve the expenditure of up to £2,500 on a bespoke livery, and RESOLVED that this was an unnecessary project and expenditure. It was noted that the possibility of obtaining robes for the Mayor, Clerk and a Town Crier by sponsorship had been raised. While again considering that money could well better be spent elsewhere, the Council agreed that it would of course consider any such offer.</p>
<p>22.63</p>	<p>CCTV</p> <p>The Council discussed CCTV at some length, given the recent significant rise in anti-social behaviour and vandalism in Bedale Park and across the town. Noting with surprise that Hambleton DC had stated that reported incidents were not sufficient for the police to recommend further CCTV, the Council NOTED again that any and all such incidents should be report via 101 or the police online system.</p> <p>Further noting that further CTV camera/s could be installed at a cost of around £3,000, plus £850 p.a. for sim card usage, the Council agreed to look into this further, via means including liaison with Hambleton’s CCTV control room and consideration of how power could be extended to a suitable position within Bedale Park to support a camera.</p> <p>ACTION: This issue to be on the agenda for September/October</p>
<p>22.64</p>	<p>Correspondence (background papers provided – see Appendix A)</p>

The Chair declared the meeting closed at 8:30pm

SIGNED: _____ **(Chair)**

DATE:

CORRESPONDENCE RECEIVED 7th July – 4th August 2022

(Which is not addressed in the substance of the agenda)

1. From: **MoP** Date: **09/07/2022**
Raising concerns re food stalls at car boot sales
2. From: **Joint Burial Committee** Date: **10/07/2022**
Notification of immediate and longer-term issues arising from sinkholes in the churchyard
3. From: **PKF Littlejohn LLP** Date: **09/07/2022**
Formal notification that the BTC Annual Governance and Accountability Review for 2021-22 has been logged with them as external auditors
4. From: **MoP** Date: **12/07/2022**
Raising several issues regarding anti-social behaviour on and around the Market Place
5. From: **MoP** Date: **12/07/2022**
Similar issues to the above in a different location
6. From: **MoP** Date: **13/07/2022**
Query re bonfire and fireworks date
7. From: **MoP** Date: **09/07/2022**
Comment re Bridge St toilet doors being difficult to open [*doors have since been fixed *again**]
8. From: **MoP (Market Place trader)** Date: **19/07/2022**
Sharing a letter to the Darlington and Stockton Times re vandalism and anti-social behaviour
9. From: **NALC** Date: **19/07/2022**
Notification of government consultation regarding regulation of short-term holiday lets
10. From: **NYCC Highways** Date: **27/07/2022**
Courtesy email to say that the extension of short-term disc parking further down South End has been successful and that the scheme is expected to be implemented in the Autumn
11. From: **MoP** Date: **28/07/2022**
Observations on potentially failing tree and inappropriate street lighting
12. From: **Hambleton DC** Date: **29/07/2022**
Invitation to comment on proposed design guide regarding domestic extensions
13. From: **MoP** Date: **01/08/2022**
Notification of broken slat on play area gate in Bedale Park
14. From: **Bedale Hall CIO** Date: **02/08/2022**
Notification of submission of a planning application to install an automatic barrier for Hall car parking
15. From: **MoP** Date: **02/08/2022**

Thanking BTC for its help and support re South End disc zone extension

16. From: **MoP** Date: **09/07/2022**
Vehement comments about whether sole trader status for catering at the car boot sale is appropriate
17. From: **MoP x many** Date: **various**
Queries about car boot sales
18. From: **MoP x many** Date: **various**
Queries about illuminated address parade