

**DATE:** Monday 13<sup>th</sup> September 2021  
**TIME:** 7.00pm  
**LOCATION:** Drawing Room, Bedale Hall  
**PRESENT:** Cllrs Andrew Hallett (Chair), Kayleigh Catford, Amanda Coates, John Howe, Pam Macklewain-Hallett, Christine Mollard, John Noone, Malcolm Young  
**STAFF:** Nick Reed (Clerk), Judith Cockburn (Assistant Clerk, minutes)  
**IN ATTENDANCE:** Two members of the public (MoP)

<b>064.2122</b>	<b>Declarations of interest in agenda items</b> and requests for dispensation: There were none.
<b>065.2122</b>	<b>Apologies</b> and consideration of reasons for absence: Apologies were received and accepted from Cllr Mike Barningham
<b>066.2122</b>	<b>Minutes</b> of the Town Council meeting held on 9th August 2021: The Council <b>RESOLVED</b> to approve the minutes as a true record of the meeting, and they were signed as such by the Chair.
<b>067.2122</b>	<b>Updates from minutes:</b> (not covered elsewhere on the agenda)
067.1	<b>Car Boot Sales</b> – The Council <b>RESOLVED</b> that car boot sales should continue as scheduled, and that this no longer needed to be a recurring agenda item.
067.2	<b>Motorcycle parking</b> – The Council NOTED that NYCC Highways are not willing to mark out the suggested areas for motorcycle parking, as this might affect pedestrian sightlines at the traffic light crossing. The Council expressed interest in identifying alternative town centre space to designate for motorcycle parking.
067.3	<b>Bedale Park play area</b> – the Council NOTED that the new equipment installation is expected in October or early November and will involve the play area to be closed for around two weeks. The Clerk reported that he would attempt to schedule the works to avoid half-term and the bonfire and fireworks event.
067.4	<b>Institution Café</b> – The Council <b>RESOLVED</b> formally, having received the necessary clarification, that it approves the “semi-permanent” placement of outdoor seating on the cobbles outside the café. It was NOTED that this application has been approved until 31 <sup>st</sup> December after which time it will be reconsidered by NYCC Highways.
<b>068.2122</b>	<b>Reports of recent activity:</b>
068.1	<b>Reports from external body meetings attended by Town Councillors:</b> Cllr Mollard had attended an extraordinary meeting of the Yorkshire Local Councils Association Joint Executive Board in order to appoint new members to the Committee. Cllrs Hallett and Young had attended a Joint Burial Authority meeting which had agreed a constitution for the Joint Burial Committee which is

<p>068.2</p>	<p>to replace the JBA, and reported that Bedale will be the “host authority” for the new joint committee on its formation, which is timetabled for 1<sup>st</sup> April 2022.</p> <p><b>Reports from District/ County Councillors:</b></p> <p>Hambleton DC Cllr John Noone reported that HDC staff were now working back in their office, and that Cllr Barningham had been involved in raising the flag to commemorate Emergency Services Day on 9<sup>th</sup> September. A four-screen Everyman cinema is confirmed for the Treadmills site in Northallerton.</p> <p>North Yorkshire County Council Cllr John Weighell reported that in-person meetings had also resumed at NYCC, and that he was leading a working group to confirm constituency boundaries and details for the new NY Unitary Council.</p>
<p>069.2122</p>	<p><b>Financial statement and approvals for payment – to receive a financial statement and approve payments.</b></p> <p>The Council noted the financial statement as circulated and <b>RESOLVED</b> to approve the following payments:</p> <p>Staff salaries; HMRC ( PAYE qtr2) £571.18; D. Hewison (padlock for CBS) £28.99; Bedale Plumbing &amp; Heating (repair Bridge St toilet) £108; SLCC (membership for Asst Clerk) £130; A. Hallett (Mayor’s expenses) £23.98; YLCA (webinar for Clerk) £22.50; TWC Facilities Ltd (toilet tissue for Bridge St) £55.80; Rentokil Ltd (water saver at Bridge St) 57.60; The Shred Centre (confidential waste disposal) £112.80; Bedale Window Cleaning Services Ltd (watering planters / cleaning bus shelter) £360; CJ Tennant Ltd ( repair to Bridge St door) £72; Bedale Hall Trust (refund for cancelled CBS) £120; Bedale Tennis Club (refund for cancelled CBS) £120; J. Cockburn (key cutting) £4.00; House &amp; Home (key cutting) £3.60; Mark Preston Plumbing (remove systemiser from Bridge St toilets) £72.</p> <p>The Council’s cash book balance after these transactions was NOTED as being £150,673.57.</p>
<p>070.2122</p>	<p><b>Planning matters – to consider planning applications including:</b></p> <p><b>21/01939/SPN – Installation of PV system on the roof at Bedale Leisure Centre</b>  <i>The Council <b>RESOLVED</b> to support the application.</i></p> <p><b>21/01958/FUL – demolition of existing conservatory and replacement with single-storey rear and side extension at East View, 32 South End</b>  <i>The Council <b>RESOLVED</b> to support the application</i></p> <p><b>21/0246/RPN – application to determine if prior approval is required for a larger home extension at 9 Pasture Drive:</b>  <i>The Council <b>RESOLVED</b> that it had no objection to the application.</i></p> <p>The Council NOTED the following decisions from Hambleton DC:</p> <p><b>21/01502/FUL–</b> Demolition of existing domestic garage and change of use for creation of new concrete hardstanding, metal fencing, and repositioning of existing access gates at garages south-west of 5 The Wynd was granted;</p> <p><b>21/01516/FUL –</b> Change of use for three parking bays to provision of temporary seating and tables outside Tom and Nellies, 7-9 North End was granted;</p> <p><b>21/00101/LBC &amp; 21/00100/FUL –</b> change of use of first and second floor office to residential flat at 1 Market Place were granted;</p>

	<b>21/01480/FUL</b> – construction of a replacement roof and reduction of one stable at Bedale Livery & Cattery was granted.
<b>071.2122</b>	<b>Car Boot Sales</b> – to consider refunding car boot sale fees to the beneficiary charity for any car boot sale which has less than 30 vehicles attending; The Council <b>RESOLVED</b> to implement this change from March 2022 onwards, in the interests of allowing lesser-attended sales to go ahead rather than cancelling them out of concern for beneficiaries covering their costs
<b>072.2122</b>	<b>Remembrance Day Parade</b> – to consider agreeing to take managerial control of the Remembrance Day parade on Sunday 14 <sup>th</sup> November 2021, the Royal British Legion having been advised by their national body not to manage the parade: The Clerk advised the Council that Cllr Hallett had already applied for the road closure and the NY Police had confirmed that they would manage the closure on the day. Having heard this, the Council <b>RESOLVED</b> to undertake managerial control of the Remembrance Day parade on 14 <sup>th</sup> November 2021.
<b>073.2122</b>	<b>Artificial football pitch</b> – to consider offering support in principle for the installation of a 3G FTP football pitch at Bedale High School, noting that Bedale FC and Bedale Junior FC between them have outgrown the grass pitch capacity within the town: The Council <b>RESOLVED</b> that it supports this project, and to write a letter of support to whom it may concern.
<b>074.2122</b>	<b>Memorial Garden</b> – to consider authorising expenditure for replacing rose trees following the recent tidy up: Cllr Mollard reported that the “Remembrance” roses which was currently in the garden were no longer available, but that other appropriate memorial roses were, with 15 trees required to fill the garden. The Council <b>RESOLVED</b> to approve expenditure of up to £400 for this purpose. <i><b>ACTION: Cllr Mollard to progress</b></i>
<b>075.2122</b>	<b>Stone plaque</b> – to note the offer of a carved stone plaque to be attached to a Market Place planter, and consider whether to accept it: The Council <b>RESOLVED</b> to accept the offer and THANKED the donor.
<b>076.2122</b> Item 2  Item 11	<b>Correspondence</b> (background papers provided – see Appendix A) <b>Cycling on Market Place pavements</b> – The Clerk reported that the NY Police were aware of this and had visited Bedale schools to discuss cycle safety. <b>Skatepark inappropriately used for adult fitness class</b> – The Clerk reported that registered class leaders had been reminded to use grassed areas only.
<b>077.2021</b>	<b>To resolve to exclude members of the press and public under the Public Bodies (Admissions to Meetings) Act 1960, due to the nature of the following business to be transacted being prejudicial to the public interest:</b> The Council <b>RESOLVED</b> to exclude the press and public, who duly left the meeting.

<p><b>078.2021</b></p>	<p><b>Litter Picker</b> – to consider the job description, hours, and rate of pay for a “Town Litter Picker”, following the resignation after many years’ sterling service of Dave Hewison: The Council RESOLVED to advertise for a Litter Picker, initially for seven hours per week at £8.91 an hour, subject to a job description and person specification being agreed by Councillors.</p> <p style="text-align: right;"><b><i>ACTION:</i></b> Clerk to progress</p>
<p><b>079.2021</b></p>	<p><b>Handyperson</b> – to consider whether to investigate further the possibility of employing an individual or company to undertake minor repair works to Town Council property: The Council discussed this and agreed that this was an idea worth pursuing in principle, likely through some sort of retainer agreement, and to discuss this further at October’s Town Council meeting</p> <p><b><i>ACTION:</i></b> Clerk to draft possible terms of employment ahead of October meeting.</p>

The meeting closed at 8.35pm.

**SIGNED:** ..... (Chair)

**DATE:** .....

**Appendix A**

**CORRESPONDENCE RECEIVED 6<sup>th</sup> August – 8<sup>th</sup> September 2021**

(Which is not addressed in the substance of the agenda)

1. From: **Brand Bedale** Date **12/08/2021**  
General update and invitation to meeting on the future of BB, at 6pm on 15<sup>th</sup> September in Bedale Golf Club
2. From: **MoP** Date **17/08/2021**  
Comments about cycling on Market Place pavements [*Forwarded to relevant authorities*]
3. From: **MoP** Date **19/08/2021**  
Comment about landscaping works at the pumping station on Stapleton Close [*Clerk's note: these works are still ongoing.*]
4. From: **Masham Primary School** Date **19/08/2021**  
Enquiry re possibly being able to apply to host a car boot sale
5. From: **MoP x2** Date **19/08/2021**  
Comments about alleged safety issues at Bedale Park play area
6. From: **NYCC Legal** Date **23/08/2021**  
Confirmation that the order creating the South End disc parking extension zone has been sealed and will have come into effect on 1<sup>st</sup> September
7. From: **MoP** Date **23/08/2021**  
Query about opening times of Bedale Park toilets
8. From: **MoP** Date **26/08/2021**  
Complaint about inadequate weedkilling on South End Close [*Referred to NYCC Highways*]
9. From: **MoP x 3** Date **26/08/2021**  
Reporting broken zipwire seat at Bedale Park
10. From: **MoP** Date **27/08/2021**  
Comment about cleanliness of Bridge St toilets
11. From: **MoP** Date **27/08/2021**  
Information that the skate park was being inappropriately used for an adult fitness class
12. From: **NYCC** Date **31/08/2021**  
Call for evidence on national resilience strategy
13. From: **Hambleton DC** Date **02/09/2021**  
Confirmation that a request has been received for a road closure to accommodate the Bedale Remembrance Day parade, and that NY Police have agreed to assist in the closure
14. From: **MoP** Date **03/09/2021**  
Enquiries about parking discs, and the date for the bonfire and fireworks
15. From: **Yorwaste Ltd** Date **03/09/2021**

Request for information about a stray 660ltr bin on North End [*Clerk's note: it was not a Town Council bin.*]

16. From: **NYCC Highways** Date **07/09/2021**  
Information that the extension of the parking suspension to allow a street café on the cobbles outside Institution Café is extended to 31<sup>st</sup> December
17. From: **Bedale Golf Club** Date **07/09/2021**  
Information that the company who caused minor damage to the entrance wall has been identified and has made good the damage; Council thanked for help in the matter
18. From: **The Millings** Date **09/09/2021**  
Information about the "Stand with Stan" event on 3<sup>rd</sup> October, to encourage reflection on the pandemic and ideas about building on the community spirit shown during it
19. From: **MoP x many** Date **various**  
Car boot sale enquiries
20. From: **MoP x many** Date **various**  
Enquiries about Christmas Market stalls