



**DATE:** Monday 10th May 2021  
**TIME:** 7.00pm  
**LOCATION:** The Ballroom, Bedale Hall, North End, Bedale DL8 1AA

**To the members of the Council:**

You are hereby summoned to attend the Annual Meeting of Bedale Town Council for the purpose of transacting the following business:

Signed:

Nick Reed, Clerk to the Council

Date:

4<sup>th</sup> May 2021

- AM21.01**      **Election of a Chairperson** and signing by them of relevant papers
- AM21.02**      **Election of a Vice-Chair** and signing by them of relevant papers
- AM21.03**      **Apologies** and requests for dispensations
- AM21.04**      **Minutes** of the Annual Parish Council Meeting held on 13<sup>th</sup> May 2019
- AM21.05**      **Council Documents** - to review, and amend if necessary, the following documents:
  - 21.051**      **Standing Orders**
  - 21.052**      **Financial Regulations**
  - 21.053**      **Asset Register**
  - 21.054**      **Code of Conduct**
  - 21.055**      **Model Publication Scheme**
  - 201056**      **Record Management Policy**
- AM21.06**      **Audit matters for the year ended 31<sup>st</sup> March 2021**
  - 21.061**      **Approval of Annual Governance Statement**
  - 21.062**      **Approval of annual receipts and payments accounts**
  - 21.063**      **Approval of the Statement of Accounts of the Annual Return**
- AM21.07**      **Town Council working groups** – to appoint members to Bedale Town Council's working groups:
  - 21.071**      **Employment** (4 members)
  - 21.072**      **Community Bonfire** (2 members)
  - 21.073**      **Christmas Lights** (2 members)
  - 20.074**      **Play Area Development** (3 members)

BEDALE TOWN COUNCIL

**Nick Reed, Town Clerk**

**Room 13, Bedale Hall, North End, Bedale, N. Yorks DL8 1AA**

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**AM21.08**      **Representatives to external bodies** – to appoint members represent the council on the following bodies:

**21.081**      **Bedale, Aiskew and Leeming Bar, and Burrill Joint Burial Committee** (4 members)

**21.082**      **Board of the Rector's Four-and-Twenty Charity** (4 members)

**21.083**      **Yorkshire Local Councils Association** (2 members)

**21.084**      **Hambleton District Council Parish Liaison Group** (2 members)

**21.085**      **HDC Bedale and Villages Community Forum** (2 members)

**21.086**      **Bedale Hall Charitable Incorporated Organisation** (2 members)

**AM21.09**      **Date of 2022 Annual Parish Council Meeting**