



DATE: Monday 9th September 2019
TIME: 7pm
LOCATION: Bedale Hall, Drawing Room
PRESENT: Cllrs Andrew Hallett (Chair), Mike Barningham, Amanda Coates, Philip Cockburn, David Ingram, Pam Macklewain-Hallett, Christine Mollard, Malcolm Young
STAFF: Nick Reed (Town Clerk), Judith Cockburn (Assistant Clerk, minutes)
IN ATTENDANCE: NYCC Cllr Carl Les, NYCC Cllr John Weighell, 1 member of the public (MoP)

071.1920	Declarations of interest and requests for dispensation: Declarations of interest were received from Cllr Barningham for agenda item 082.1920, planning item 19/01717/FUL.
072.1920	Apologies and reasons for absence: Apologies were received and accepted from Cllrs John Howe and John Noone.
073.1920	Minutes of the Town Council meeting held on 12th August 2019: The Council RESOLVED to approve the minutes as a true record of the meeting, and they were signed as such by the Chair.
074.1920	Updates from minutes (not covered elsewhere on the agenda)
074.1	VE Day 75 – to note the booking of the “Gershwin Gang” swing band for this event, and consider other activities for the evening: The Clerk informed Council that the swing band had been booked, and councillors discussed other ideas for the event stallholders to dress in 1940’s costume, arranging period vehicles to be on site, and organising window displays in the town. Any further suggestions to be forwarded to the Clerk.
074.2	Tree and bench – to note progress on the installation of the whitebeam tree and bench in Bedale Park: The Clerk confirmed that the planting of the tree and installation of the bench was imminent, hopefully in the next two weeks. Also, that the tree next to the youth shelter was to be pruned to enable CCTV to have a clear view of the shelter.
075.1920	Reports of recent activity
075.1	Reports from external body meetings attended by Town Councillors: Cllr Macklewain-Hallett thanked the Council on behalf of the Twinning group for helping to install the new Bedale sign; she said there was currently a walking group from Azay-sur-Cher staying at Crakehall and visiting the Bedale area. Also, that there had already been a two-way exchange between a pupil at Bedale High School and Azay-sur-Cher during the summer holidays. Cllr Barningham provided an update from the Bedale and Villages Community Forum AGM, noting that BVCF had approved donations of £2k for the Bowling Club, £1k for the Bonfire, £2.5k for the Youth Venue and £500 towards the UCI cycle ride. Cllr Barningham also noted that the BTC-funded defibrillator at Bedale Hall had been partially installed and would be completed shortly.

75.2	<p>Cllrs Hallett and Macklewain-Hallett had attended the Colburn Civic service. Cllr Coates had attended a RAFA meeting. Cllrs Ingram and Young had attended the Joint Burial Authority meeting. Cllrs Mollard and Young had attended a Christmas meeting where Christmas lights and the Christmas Festival was discussed. Cllr Mollard had attended a YLCA Joint Executive Board meeting. Cllrs Barningham, Hallett and Mollard had attended the BVCF AGM.</p> <p>Cllr Macklewain-Hallett proposed that instead of simply listing meetings attended, that Councillors should report on discussion and decisions from these meetings which would be of interested to the town council and the Bedale community. This information to be reported to the Clerk ahead of the next town council meeting, to be circulated along with the agenda.</p> <p>The Council RESOLVED to approve this proposal, to commence with immediate effect.</p> <p>Reports from District/ County Councillors:</p> <p>NY County Councillor Weighell confirmed that he had attended meetings on issues including vehicle activated signage, the UCI World Road Championships, and the clean-up operation in Swaledale and Wensleydale following the floods. Also, that the Bedale Extra Care scheme had been amended and was shortly to be put forward for public discussion.</p> <p>District Cllr Barningham confirmed that UCI road closures in Bedale would be between 11 – 3:45pm, with bin collections being moved back a day to the 26th September. He also reported that: Hambleton DC had proposed a new crematorium locally and were currently carrying out a feasibility study; Lamett Hospital in Thirsk had been donated along with £90k to the district council and would become a hospice; Bedale Leisure Centre was to get a mobile phone app which could be used for bookings; the Parish Liaison Meeting minutes were available online; and that Hambleton DC would be putting together a £30 million property portfolio to help boost future finances, with the hope that an income of £400-800k would be achieved by 2022-2023.</p>
076.1920	<p>Financial Statement and Approvals for Payment:</p> <p>The Council RESOLVED to approve the following payments: Salaries (Clerk / Asst Clerk / Caretaker / Cleaner); J Cockburn (spare key for Bridge St Toilets) £4; Bedale Cricket Club (refund for cancelled CBS) £120; Bedale Hall Trust (office rent) £1,860; Bedale Plumbing and Heating (repairs to Br St toilets) £248.16; SLCC (Asst Clerk annual membership) £122; ALCC (Asst Clerk annual membership) £40; YLCA (Clerk and Cllr Mollard attending annual conference) £240; YLCA (6x Good Councillor Guides) £24.93; PKF Littlejohn LLP (annual governance review / external audit) £480; Alpha Signs (new Bedale sign) £594; JT Atkinson & Sons Ltd (disposable gloves for toilets) £14.15; Yorkshire Water (water charges Bridge St toilets) £99.14; Cartridge People (printer ink) £179.98; Fantasy Prints (correx bikes) £1128; Choice Stationary (storage boxes) £14.94.</p> <p>The Council NOTED the following receipts in August: Market rents £811.50; Bedale Twinning Association £300 donation re town sign; NYCC £588.05 re grass cutting.</p> <p>The Council's cash book balance on 9^h September 2019 after these transactions was noted as being £130,982.99.</p>
077.1920	<p>Standing Orders – to consider adopting revised standing orders for the Council, based</p>

	<p>upon the National Association of Local Councils model document, as circulated to Councillors along with this Agenda: The Council RESOLVED to adopt the amended Standing Orders with immediate effect.</p>
078.1920	<p>Bedale Christmas Festival – to consider a request from the Bedale Christmas Festival group for financial support for the 2019 event: The Council RESOLVED to make a donation of £1000 towards the event.</p>
079.1920	<p>Car Boot Sales concessions – to consider the length of time for which to advertise the Car Boot Sale sole caterer and ice cream provider tenders, and the deadline for applications: The Council RESOLVED that the new catering contracts should be two years (2020-21) and the deadline for tenders be the end of October which will allow this to be included in the November agenda for discussion.</p>
080.1920	<p>Town Council archives – to consider engaging a sessional worker and document removal company to look through the archives and sort them for re-filing or destruction in accordance with the Council’s retention policy and statutory requirements: The Council RESOLVED to engage a worker and document removal company</p>
081.1920	<p>Car Boot Sale – to note an injury to a member of the public at the 24th August car boot sale, and remedial action taken to prevent further incidents: The Clerk informed the Council that on 24th August a MoP stumbled on a pothole in the park and damaged her ankle. The ambulance was called which took her to hospital for assessment. No further contact from the injured party had been received. An Accident Report was completed at the scene by the Car Boot Sale Manager, and the pothole had been made good before the next car boot sale.</p>
082.1920	<p>Planning applications and decisions: 19/01705/FUL – Conversion of existing garage to form WC/utility and store, and erection of new shed, at 15 Iddison Drive. <i>The Council RESOLVED that it has no objection to the application</i> 19/01733/RPN – Notification of prior approval for a proposed larger home extension to rear to extend beyond 6m beyond the rear wall, maximum height measured from natural ground level 3.65m and height at eaves from ground level 2.4m at Oak Tree Close. <i>The Council RESOLVED that it has no objection to the application with a comment that there should be no windows on the Burrill Road side of the extension</i> 19/01778/FUL – Proposed two storey extension, including internal layout alterations and refurbishment of existing facilities and improvements to parking and landscaping at Glebe House Surgery. <i>The Council RESOLVED that it had no objection to this application, which will provide much-needed extra capacity at the surgery, but also to submit the following comment: “The council does however wish to comment that the extra six parking spaces provided do not seem to be adequate for the extra footfall of staff and users which this development will attract. This would then have a knock-on effect to Firby Road, where</i></p>

<p>20:00pm</p> <p>20:02pm</p>	<p><i>traffic is already heavy and problematic. The town council would appreciate it if planners considered asking NYCC Highways to instate double yellow lines on Firby Road to avoid any escalation of the already difficult traffic conditions there.”</i></p> <p>Cllr Barningham left the meeting</p> <p>19/01717/FUL – Demolition of existing conservatory and extension to the rear of the dwelling house.</p> <p><i>The Council RESOLVED that it had no objection to the application</i></p> <p>Cllr Barningham returned to the meeting</p>
<p>083.1920</p> <p>Item 4</p> <p>Item 5</p>	<p>Correspondence – (background papers provided – see Appendix A)</p> <p>Comment from MoP about the poor state of the road surface between The Wynd and Cascade Court/ back of Bedale Hall.</p> <p>The Clerk confirmed that repair work would be completed before the Bonfire/ Fireworks event.</p> <p>Letter from NY Highways confirming that there is a proposal to extend the double yellow lines on North End beyond St Gregory’s church to prevent unsightly parking on the grass verge.</p>

As there was no further business the chair closed the meeting at 20.10pm.

SIGNED: (Chair)

DATE:

Appendix A

CORRESPONDENCE RECEIVED 13th August – 5th September 2019

1. From: **MoP** (by phone) Date **13/8/19**
Comment about the state of the Bedale Park toilets
2. From: **Various MoP** Date **9-17/8/19**
Requests for information about the status of the car boot sales in dubious weather
3. From: **Jervaulx Abbey** Date **19/8/19**
Request for information about banner positioning and potential advertisement of their “Jervaulx in Lights” event
4. From: **MoP** Date **20/8/19**
Comment about the poor state of the road surface on the lane between the Wynd and Cascade Court / the back of Bedale Hall
5. From: **NYCC Highways** Date **22/8/19**
Following comments from parishioners, notice that they will put forward proposals to extend the double yellow lines on North End to beyond St Gregory’s Church, to prevent unsightly parking on the verges
6. From: **Army Recruiting Group at Catterick** Date **23/8/19**
Request for information about bringing an army recruitment trailer to Bedale Market Place from 17-20 February 2020
7. From: **PKF Littlejohn LLP (external auditors)** Date **28/8/19**
Notification of completion of limited access assurance review for the year ended 31 March 2019, with no issues or irregularities reported
8. From: **MoP** Date **29/8/19**
Request to hold a charity “walk talk and run” event at Bedale Park on 13 October (later amended to 29 September and confirmed at that date)
9. From: **Joint Burial Authority** Date **29/8/19**
Minutes of their ordinary and annual meetings on 22nd May 2019
10. From: **Community First Yorkshire** Date **2/9/19**
Notification of VNet meeting for organisations using and recruiting volunteers, at The Forum, Bullamoor Rd, Northallerton from 9.30am-12 noon on Thurs 19 Sept
11. From: **Friends of the Earth** Date **2/9/19**
Request to start or catalyse a climate action group within the town
12. From: **MoP** Date **3/9/19**
Enquiry about fishing rights on Bedale Beck
13. From: **MoP** Date **3/9/19**
Complaint about state of the Bridge Street toilets