

MINUTES OF THE MEETING HELD ON MONDAY
8th April 2019

Present

Councillor A Hallett (Mayor)
Councillor M Barningham
Councillor A Coates
Councillor J Howe
Councillor D Ingram
Councillor C McGill
Councillor C Mollard
Councillor J Noone
Councillor M Young

A N Reed (Town Clerk)
J A Cockburn (Assistant Clerk)

4 Members of the Public (MoP)

- 001.1920** **Declarations of Interest in agenda items:**
No declarations of interest were received.
- 002.1920** **Apologies:**
Apologies were received and accepted from Cllr Evitt.
- 003.1920** **Minutes of the Town Council meeting held on 11th March 2019:**
The Council **resolved** to approve the minutes as a true record of the meeting, and they were signed as such by the Chair.
- 004.1920** **Updates** from minutes (not covered elsewhere on the agenda):
- 004.1** **Traffic on The Wynd/Wycar** – response from NYCC Highways to correspondence sent from Bedale Town Council following the March meeting:
The Clerk informed Council that the response from NYCC Highways was that they were happy to support our suggestion of HGV restrictions on The Wynd. The next step would be a public consultation followed by implementation hopefully by the end of the year. The Council further noted that the surfaces of these roads are in poor condition.
ACTION: Clerk to contact NYCC Highways to request The Wynd be resurfaced.
- 004.2** **Liftshare** – to consider the document sent by Liftshare Project Officer following her presentation to the March meeting and the request for up to

£300 funding for print materials.

The Council agreed that the Council employees and councillors had no capacity to offer their time. While happy in principle to fund print material, the council would like more specific information regarding how much funding was being requested and what it would be used for.

ACTION: Clerk to contact Liftshare Project Officer to progress

- 004.3 Makaton Friendly** – following discussions at the January and February meetings, to note that Bedale has been successful in becoming the UK's second Makaton Friendly Town.

The Clerk informed the Council that there had been a photo shoot involving Hambleton DC, the Tour de Yorkshire team and local schools last week to celebrate becoming a Makaton Friendly Town.

005.1920

Reports of recent activity:

- 005.1 Reports from external body meetings attended by Town Councillors:**

Cllrs Howe and Hallett attended the Brand Bedale Social event. Cllr Coates attended a meeting to organise the Scouts and Guides Festival for 9th June 2019. Cllrs Coates and Hallett attended the RAFA Bedale and RAF Leeming Standard consecration at RAF Leeming. Cllrs Coates, Young and Mollard attended a Twinning Group meeting. Cllrs Noone, Young, Mollard, Barningham and Hallett attended a Tour de Yorkshire Steering Group meeting. Cllr Noone attended the first Four and Twenty Investment Committee meeting.

Cllr Hallett attended the Mayor of Richmond's Charity Dinner evening.

- 005.2 Report from District/ County Councillors:**

District and County Councillors had no updates to report.

- 005.3 Report from NY Police representative:**

There was no Police representative available to attend the meeting however a report had been received and circulated to all Councillors.

The Clerk requested that any questions raised by Councillors be sent to him and he would then forward these on to the Police.

The Council **resolved** to approve a proposal that a Police representative attend the Council meetings on a quarterly, rather than monthly, basis with more detailed figures and clear up rates.

006.1920

Financial statement and approvals for payment:

The Council **resolved** to approve the following payments: Salaries (Clerk/Assist Clerk/Market Superintendent/Caretaker); Fantasy Prints Ltd (bikes for TdY) £2166; Fantasy Prints Ltd (6x banners for TdY) £210.50; Carthorpe Methodist Church (refund for canc CBS) £120; Royal British Legion (Remembrance Wreath) £50; JA Cockburn (supplies for Br St toilets) £12.31; Yorkshire Water (water supply for Br St toilets) £143.39; Farm & Land Services (grounds maintenance) £1081.20; The Makaton Charity (registration) £50; CJ Tennant Eng Ltd (repair to Br St toilets) £114.19; WJPS Ltd (web support for TdY) £360; WJPS Ltd (annual web hosting and support) £994.80; AN Reed (paper) £0.90; Glasdon UK Ltd (2xpicnic benches) £1291.46; Bedale Hall Trust (5x room hire) £75; YLCA (annual membership) £736; G Snowball & Son Ltd (blocked drain Br St) £120; Rialtas Ltd (annual software renewal) £202.80; A Hallett (Mayor's expenses) £288.27; SLCC (annual renewal AN Reed) £175;

007.1920

ALCC (annual renewal AN Reed) £40; Newsquest NE (public notice) £354.

Tour de Yorkshire – to receive an update on preparations and consider any policy or practical decisions necessary at this stage.

The Clerk confirmed that the last Steering Group meeting had been well attended and that enthusiasm and commitment remained impressive from all parts of the town. It was confirmed that there would be no road closures on the evening of 2nd May, only parking restrictions in the Market Place. The Market Place closure will be enforced from 5:30 am on 3rd May. The Bridge Street / Masham Road junction across Market Place will be open until 11am, and then again on a traffic light control between perhaps 1.30-4.00pm.

Bedale Golf Club has kindly provided 50 parking spaces for displaced residents on Market Place/ North End and essential business vehicles. There would be an update letter distributed the weekend before the race to all residents. So far there were 12 food and drink stalls and 8 other Charity/information stalls booked in Bedale Park. A local resident was providing a vintage racing cycle display in the park. The bicycle parade along the Market Place would include decorated cycles from Bedale High School, Mowbray School and The Millings. There would be a “Makaton flashmob” at the finish line teaching the crowd Makaton sign language.

Three Public Art pieces are being created: at Bedale Golf Club at the 18th fairway, with Bedale Primary School; at Mowbray School playing field, with a Makaton theme; and Bedale High School (working with TdY official artist Mackenzie Thorpe and Help for Heroes to produce a piece using old trainers). All old trainers for donation could be dropped off at Bedale High School, the Co-op on the Market Place, or Bedale Leisure Centre. The Clerk had received a communication from Wythit W I who are keen to join the Ambassadors. Cllr Young confirmed that not counting this, there were already 14 adult volunteers. The TdY bunting would be in place by the end of the week along with sails on the Market Place lamp posts. A4 posters and car stickers promoting the race are available free of charge from the TIC and Food Weighouse and correx bicycles are available to purchase at £15 from the Weighouse now.

Cllr Hallett asked if organisations could place banners on the barriers and if so where. The Clerk requested that any organisation wishing to place banners on the barriers (between Harbour View and Fitzalan Road) should contact him with size and he would liaise with Tour de Yorkshire team.

The Event Management Plan meeting with Safety Advisory Group two weeks ago went well and they were happy with the plan so far.

008.1920

RAF Leeming – to consider the timetable and approve a budget for the presentation of an illuminated address* to RAF Leeming. **N. B This has the same effect as Freedom of the Town as discussed in December 2018, but Freedoms can only be offered by cities, boroughs or Royal boroughs.*

The Clerk reported that RAF Leeming had sent a request to the RAF Air Command and was awaiting a response. It was estimated that the cost to the Town Council of the ceremony and presentation could be some thousands of pounds for the inaugural ceremony, thereafter and it was suggested that the Council look at a date in the 2020-21 financial year to enable the event to be

properly budgeted. It was **resolved** to work to this timescale and discuss at the next Budget meeting.

ACTION: Clerk to contact Boroughbridge/Northallerton Town Councils to find out more information about costs.

009.1920

Car Boot Sales – to consider the method of allocating Car Boot Sale dates for 2020 to Bedale and non-Bedale organisations.

The Council **resolved** to keep the current process in place, whereby organisations based within Bedale are prioritised for date allocation, and organisations based outside Bedale will be on a waiting list, from which a lottery will be held for any dates not taken by Bedale-based organisations.

ACTION: Clerk to update the Council website and clarify the process for 2020.

010.1920

Wensleydale Railway – to consider a request by Wensleydale Railway that the Council support the concept of advertising the railway in the town centre/ Market Place via lamppost banners.

The Council noted this request and, while supportive of the general concept, were reluctant to consider a banner on the Market Place, which already hosts an array of street furniture and where lamppost space is needed for Christmas lights and festoons. Councillors therefore requested that the Railway come back with a firm proposal for the size and style of the banner, and a proposed position either on Masham Road, or North End near the roundabout.

ACTION: Clerk to liaise with Wensleydale Railway and bring a proposal forward to a future council meeting

011.1920

Premises Licence in Bedale Park – to note the application for this licence to cover up to four live music events without sale of alcohol and approve it as a Council policy.

It was noted that any live music event attracting more than 500 people required a licence, and that there was no practical way of keeping numbers under 500. The cost for the application is £100, and the licence £70 annually, with an initial compulsory public notice in the Darlington and Stockton Times. These payments (see 006.1920) having been approved in principle by councillors ahead of the meeting, the Council **resolved** to support the continued application.

012.1920

Tree bench – to select a contractor for the installation of a circular tree bench near the bandstand in Bedale Park, funded by a legacy from the late Guy Staniland.

The Council **resolved** to accept the tender from Thornton-Grace Ltd, who had done such a good job of bench renovation in the Autumn.

013.1920

Red Ensign Day – to consider an invitation to fly a Red Ensign flag and host a flag-raising ceremony on Merchant Navy Day, 3rd September 2019. This would involve the agreement of Bedale Hall and the purchase of a flag for £146.79 + VAT.

The Council **resolved** to support this initiative and to **approve** the purchase of a Red Ensign flag.

ACTION: Clerk to progress in liaison with Bedale Hall and the Merchant Navy Charity.

014.1920

Planning Applications and Decisions:

Applications:

19/00463/FUL

Two one-bedroom apartments, in a single self-contained block with associated parking including a turning area and gardens.

Rear of 35 Market Place, Bedale

*Council **resolved** to oppose this application on the grounds that its form and scale comprises an overdevelopment of the site which would, it is considered, have an adverse impact on the amenity of adjacent occupiers, fail to meet nationally adopted space standards, and potentially compromise the use and function of the adjacent parking and turning areas used by neighbouring businesses.*

19/00615/FUL

Replacement conservatory to the side elevation.

Tylehurst, Bedale DL8 2EU

*Council **resolved** to support the application*

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Correspondence: (See full list in Appendix B)

Tom Hall Court – A member of the public read out her letter sent to the Council and raised her concerns over the planning proposal 19/0039/FUL put forward by Broadacres.

The Council **resolved** to send further comment suggesting that they would like a future maintenance plan in place as a condition of the planning consent.

ACTION: Clerk to progress

As there was no further business the Chair closed the meeting at 8:33pm.

Appendix A



POLICE UPDATE FOR BEDALE TOWN COUNCIL MEETING MONDAY 8TH MARCH 2019

Crime figures

The figures below are for Bedale Town and Aiskew parish and show crimes reported since 1st January 2019 to 31st March 2019 (3-month period). Figures in brackets show the number of these reports within the last month – March 2019.

Crimes-	(within last month)
<u>Arson and Criminal Damage</u> : 13 reports	5 reports
<u>Burglaries</u> : 3 reports	1 report
<u>Drug Offences</u> : 4 reports	2 reports
<u>Fraud</u> : 3 reports	2 reports
<u>Theft</u> : 14 reports	4 reports
<u>Vehicle offences</u> : 4 reports	2 reports
<u>Violence against a person</u> (including harassment): 20 reports	4 reports
<u>Public order offences</u> : 5 reports	1 report
<u>Miscellaneous crimes</u> : 4 reports	1 report

In March 2019, Police attended the following general incidents within Bedale Town and Aiskew Parish:

Road traffic accidents and reports (primarily reports and incidents on A1)

- 2 - accident
- 5 - offences and other road related reports (speeding, manner of driving etc)
- 3 - highway disruption

Anti-Social Behaviour (ASB), alarms and suspicious circumstance reports

- 26 - ASB. Includes litter, parking, abandoned vehicles, dog fouling, rowdy behaviour and street drinking, malicious communications, texts, emails, face book and neighbour disputes
- 21 – Alarms, abandoned calls and concern for safety reports
- 13 - Suspicious circumstance reports

Crime Reports

Examples of crime for this reporting period (March 2019) for Bedale Town and Aiskew Parish:

<u>Type</u>	<u>Outcome</u>
Theft of plant equipment	No witnesses, CCTV or lines of enquiry.
Damage to school fence	Suspects identified, Investigation ongoing
2x Possession of drugs	Investigation ongoing
2x Fraud	Action fraud dealing
1x Public order offences	Investigation ongoing
Theft of phone	All lines of enquiry conducted, case closed
Theft of speaker	Victim not willing to pursue
Attempt theft of cable	Investigation ongoing
3x Criminal damage	No lines of enquiry case closed
Assault	No complaints, case closed.
Domestic Incidents	Under Investigation

We urge residents to be on lookout and report suspicious activity or vehicles at the time any suspect activity occurs using the national 101 non-emergency number. Always dial 999 in an emergency or if a crime is in progress.

Appendix B**CORRESPONDENCE RECEIVED 7th March – 3rd April**

1. From: **Wensleydale Railway** Date **7/3/19**
Request for council support (in kind) in positioning a permanent advertising presence for the Railway in or near the Market Place, possibly via signage attached to a lamppost
2. From: **Hambleton DC** Date **14/3/19**
Notice of elections for display on Town Council noticeboards
3. From: **NYCC Communications** Date **14/3/19**
Copy of a press release about the Makaton Friendly Town scheme in Bedale
4. From: **MoP x 7** Date **12-15/3/19**
Requests for information about Car Boot Sales
5. From: **YLCA** Date **15/3/19**
Information about the External Audit process for smaller councils for 2018-19 end of year
6. From: **YLCA / NALC** Date **15/3/19**
Advice on conduct of councillors and council publicity during the “purdah” period leading up to town council elections
7. From: **MoP x5** Date **14-17/3/19**
Requests for information about TdY road closures as they might affect delivery times to Market Place shops
8. From: **Persimmon Homes** Date **19/3/19**
Acknowledging an email sent by the Clerk about waste materials spilling onto the road from inside the Lyngarth development compound, and noting that measures would be taken to ensure waste is contained within the compound
9. From: **Hambleton DC Street Addressing** Date **19/3/19**
Noting the registration of a new street address at Low Ash Bank House, DL8 1RF
10. From: **NYCC Democratic Services** Date **19/3/19**
Notice of Richmond (Yorks) Are Constituency Meeting on 27 March
11. From: **Community First Yorkshire** Date **20/3/19**
Information about future V Net meetings for VIOs (volunteer involving organisations) on 28 March, 6 June, 5 September and 28 November
12. From: **NYCC Passenger Transport** Date **28/3/19**
Information about renewed bus contracts from 28 April. [Hambleton area has changes of operator but no change in service other than a new route from Leeming Village to Northallerton, and an extra journey from Darlington to and from Northallerton]
13. From: **HMRC** Date **28/3/19**
Information on year end payroll
14. From: **PKF Littlejohn** Date **28/3/19**
Information regarding the External Audit process and Annual Governance and Accountability Return for the year 2018-19

15. From: **Circus Montini** Date **28/3/19**
Changing circus dates in Bedale Park from 7-8 May to 4-5 June
16. From: **MoP** Date **28/3/19**
Various comments about the state of the garden area at Tom Hall Court